

POLK COUNTY HIGHWAY COMMITTEE
AMENDED MEETING AGENDA
Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI
Thursday, November 4, 2010
3:30 p.m., Lower Level Conference Room

Call to Order

Approval of Agenda

Approval of Minutes of the September 23, 2010 Meeting

Public Comments

Items of Business

- a. *Approval of 2011 County Aid Bridge Construction Budget
- b. Authorize RFP's for Stripping Bergmann Pit
- c. Resolution to Grant WisDOT an Easement for Culvert Replacement
- d. CTH I Bridge Update
- e. WCHA Winter Conference

Voucher Review & Financial Reports

Administrative Report

Committee Comments

Adjournment

*Amended 11/3/10

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY HIGHWAY MEETING
Polk County Government Center, Balsam Lake, WI
November 4, 2010

Chairman Caspersen called the meeting to order at 3:32 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Dean Johansen, Craig Moriak, Larry Voelker, Jay Luke
Others present: Steve Warndahl, Kathy Bohn
Press present: Gregg Westigard

Motion by Luke and seconded by Voelker to approve the amended agenda. Motion carried.

Motion by Luke and seconded by Voelker to approve the minutes of the September 23, 2010 meeting. Motion carried.

Approval of 2011 County Aid Bridge Construction Budget: The committee reviewed the summaries for bridge aid adjustments for 2009/2010 and new construction for 2011. Bohn explained the program and process, stating that the resolution approving this budget would be part of the county-wide budget resolution. Adjustments to 2009/2010 totaled (\$4,143) and new construction estimates for 2011 total \$55,484.

Motion by Johansen and seconded by Luke approve the adjustments for 2009/2010 and estimates for county aid bridges for the 2011 and include it in the 2011 County budget. Motion carried unanimously.

Authorize RFP's for Stripping Bergmann Pit: Warndahl explained that land at the Bergmann Pit would need to be stripped before Highway can screen additional sand. However, screened sand is plentiful this year and available at a cost less than what Highway can screen it, so the department may purchase screened sand for mixing salt sand. Highway is testing available sand for rock content before making any decision.

Motion by Luke and seconded by Voelker to authorize the department to seek RFP's for stripping of the Bergmann pit. Motion carried unanimously.

Resolution to Grant WisDOT an Easement for Culvert Replacement: The committee reviewed and discussed a resolution to grant WisDOT an easement for culvert replacement on USH 63.

Motion by Voelker and seconded by Moriak to approve the resolution as presented and move it to County Board for approval. Motion carried unanimously.

CTH I Bridge Update: Polk County Highway will act as administrator for the bridge project on CTH I within the Village of Balsam Lake. The DNR has some concerns about protection of the dam if it is widened from 6 feet to 20 feet. The new bridge will include a bike and walking path. Discussion followed. The next meeting of the rehabilitation board is scheduled for November 18th at Polk County Land and Water.

WCHA Winter Conference: Conference registration packets for the 2011 WCHA Winter Conference were given to the committee with instructions for registration deadlines.

Voucher Review and Approval: The committee reviewed and discussed the vouchers paid from September 11 through October 22, 2010 totaling \$1,161,589.31.

Motion by Luke and seconded by Johansen to approve the bills as paid. Motion carried.

Bohn presented the fund balance report through September, 2010, along with the YTD 2010 construction project summary and YTD State Contract Summary.

Administrative Report: Warndahl voiced his concern that the 2011 Highway tax levy allocation would be reduced by amount of the additional transportation aids that Highway will be receiving in 2011. Highway received notification of the increase after the preliminary budget was prepared. Highway was cited for a violation of county policy by displaying a political sign in a county building. Someone placed a political sign in a window of the black smith shop on the Thursday before elections. The sign was removed immediately upon notification and the crew was informed that this is unacceptable behavior. Employee Relations was satisfied with departmental actions and the department will develop a policy for handling political signs and all signs displayed in the right-of-way. Highway will be paving CTH W4 on Monday and shouldering Tuesday, giving CTH W4 new asphalt from Cemstone in Frederic to West Sweden. Warndahl would like to attend the NACE Conference in Minneapolis next year and will provide more information at a later date. The department was able to purchase two new stainless steel sanders for \$2500 each. Normally these sanders would be \$4300 each. Second shift started November 1st, working from 4pm – 2am. This means the Highway shop lights will be on most nights through the end of March.

Committee Comments: Several of the committee attended the Big 10 Meeting in October, with Luke feeling it was less informative than usual.

Motion by Johansen and seconded by Voelker to adjourn the meeting.

Meeting adjourned at 4:37 p.m.