

POLK COUNTY HIGHWAY COMMITTEE MEETING AGENDA

Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI
Thursday, November 3, 2011
3:30 p.m., East Conference Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of the October 6, 2011 Meeting
4. Public Comments
5. County Administrator-Discussion/Action on any amendments to 2012 Budget
6. Voucher Review
7. Financial Reports
8. Items of Business
 - a. Approval of 2012 County Aid Bridge Construction Budget
 - b. Updated Six-Year Road Plan
9. Administrative Report
10. Committee Comments
11. Adjournment

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY HIGHWAY MEETING
Polk County Government Center, Balsam Lake, WI
November 3, 2011

Chairman Caspersen called the meeting to order at 3:30 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Dean Johansen, Jay Luke, Larry Voelker,
Craig Moriak
Others present: Steve Warndahl, Kathy Bohn
Press present: None

Motion by Johansen and seconded by Moriak to approve the agenda. Motion carried.

Motion by Luke and seconded by Voelker to approve the minutes of the October 6, 2011 meeting. Motion carried.

Voucher Review: The committee reviewed and discussed the vouchers paid from October 1 – 31, 2011 totaling \$469,601.97.

Financial Reports: Bohn reviewed the fund balance statement, committee quarterly report, the 2011 Construction Project Summary and the WisDOT Maintenance Contracts Summary for 2011.

Discussion/Action on any Amendments to 2012 Budget: No discussion.

Approval of 2012 County Aid Bridge Construction Budget: Bohn presented the 2012 bridge aid budget calculations, explaining the adjustments to prior year funding. Bridge aid calculations totaled \$19,623 for 2012.

Motion by Johansen and seconded by Luke to approve the adjustments and estimates for county aid bridges for 2012 and include it in the 2012 County budget. Motion carried unanimously.

Six-Year Road Plan: Warndahl presented the revised road plan, explaining that additional county funding of \$255,600 for 2012 allowed the department to move two 2013 projects up to 2012. However, there is a possible change for 2012 if the CTH I bridge project in Balsam Lake comes in. Highway will need to do their part by paving and installing guardrail on CTH I up to Indianhead Supper Club.

Administrative Report: November 21st is Snowplow Driver Appreciation Day and Warndahl asked Caspersen to relay this information to County Board. Highway will present its new Retro-reflectivity policy at the next Highway meeting and ask for committee approval. Discussion followed. CTH Y is scheduled for paving and shouldering. Warndahl has been part of a committee that meets weekly to establish employee policies previously covered by union contracts. WCHA is going through reorganization and would like to see local Highway committees take a more active interest in state legislature affecting Highway. Highway will be receiving a CHI-D grant for \$240,000 plus a CHI grant for the next millennium. And Pete Mangelsen has announced his resignation effective the end of 2011.

Motion by Luke and seconded by Voelker to adjourn the meeting.

Meeting adjourned at 4:23 p.m.