

## **POLK COUNTY HIGHWAY COMMITTEE MEETING AGENDA**

Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI  
Thursday, October 6, 2011  
3:30 p.m., East Conference Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of the September 1, 2011 Meeting
4. Public Comments
5. Voucher Review
6. Financial Reports
7. Items of Business
  - a. Award RFP's
    - Plow Blades
    - Tractor
    - Boom Mower
  - b. 2012 Budget Recommendation
8. Administrative Report
9. Committee Comments
10. Adjournment

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**POLK COUNTY HIGHWAY MEETING**  
**Polk County Government Center, Balsam Lake, WI**  
**October 6, 2011**

Chairman Caspersen called the meeting to order at 3:30 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Dean Johansen, Jay Luke, Larry Voelker,  
Craig Moriak  
Others present: Steve Warndahl, Kathy Bohn, Steve Mullenbach  
Press present: Gregg Westigard

***Motion by Luke and seconded by Johansen to approve the agenda. Motion carried.***

***Motion by Voelker and seconded by Luke to approve the minutes of the September 1, 2011 meeting. Motion carried.***

**Voucher Review:** The committee reviewed and discussed the vouchers paid from September 1 – September 30, 2011 totaling \$233,047.81.

**Financial Reports:** Bohn reviewed the fund balance statement, the 2011 Construction Project Summary and the WisDOT Maintenance Contracts Summary for 2011.

**Award Plow Blade RFP:** Steve Mullenbach joined the meeting at 3:37 p.m., explaining the difference between the Black Cat blade specified in the bid and those offered by one of the bidders. Polk County has used strictly Black Cat blades for a number of years and is very satisfied with the quality and durability of this blade. He also explained that many of the blades on the bid are for town use. Discussion followed.

***Motion by Johansen and seconded by Moriak to accept the bid from Burke Truck & Equipment for \$47,702.30. Motion carried unanimously.***

**Award Tractor RFP:** Mullenbach explained that Highway will be trading three tractor/mower units for two JD6430 tractors. The department feels they can reduce their tractor inventory by one tractor without affecting mowing and brushing operations. Only one bid was received for this RFP. Discussion followed.

***Motion by Luke and seconded by Moriak to accept the bid of \$36,000 from Frontier Ag & Turf for two JD6430 tractors with trades of #258 tractor, #258M mower, #258B boom, #264 tractor, #287 tractor, #287R mower and #287S mower. Motion carried unanimously.***

**Award Boom Mower RFP:** Mullenbach explained that the department decided not to purchase any optional equipment with the boom mower due to price. The bid price does include mounting on the tractor. Discussion followed.

***Motion by Johansen and seconded by Voelker to accept the bid of \$41,139.00 from Diamond Mowers Inc. for a Diamond DBR060 boom mower. Motion carried unanimously.***

**2012 Budget Recommendation:** Dana Frey joined the meeting and presented the committee with a summary of Highway's 2012 proposed budget. He explained that the county has a long-term budget issue to find more funding for road construction and get the tax levy for Highway back to the 2008 funding level. Discussion followed.

***Motion by Luke and seconded by Johansen to approve the budget as presented and forward to Finance for final approval. Motion carried unanimously.***

**Administrative Report:** Warndahl informed the committee that Highway would be receiving an additional \$48,000 from WisDOT to finish out the year. The department has been doing a lot of town work through cooperative effects with Alden, Beaver, Eureka, Farmington, Sterling, Village of Luck, Town of Luck and City of Amery. This seems to be a stateside trend with more towns contracting their maintenance through the county highway departments. Warndahl will be attending a commissioner's meeting at Wisconsin Dells on October 25<sup>th</sup> and there is a commissioners & committeemen meeting on October 27<sup>th</sup> with the agenda coming at a later date. Warndahl has been working on Highway's safety plans using Keller OnLine.

Moriak asked for an update on the use of biodiesel. Mullenbach explained that the department purchased about 5000 gallons of biodiesel, which was then splash blended with regular diesel to get a 35% biodiesel blend. With cold weather on the way, the use of biodiesel will be cut back due to possible gel issues. The department has not experienced any plugged fuel filters so far while using the 35% blend.

Motion by Johansen and seconded by Voelker to adjourn. Meeting adjourned at 4:31 p.m.