

AMENDED AGENDA
POLK COUNTY HIGHWAY COMMITTEE MEETING
Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI
Thursday, August 5, 2010
3:30 p.m., East Conference Room

Call to Order

Approval of Agenda

Approval of Minutes of the July 1, 2010 Meeting

Public Comments

Items of Business

1. Discussion on Paving Techniques with Mike Burns, Monarch Paving Company
2. Flood Aid Petition
3. Award Equipment RFPs:
 - a. 1-Ton Crew Truck
 - b. Dump Body for Crew Truck
4. Discussion and Authorization to Seek RFP's for Salt Brine Maker
5. CTH I Bridge Replacement
6. *Preliminary 2011 Budget Discussion
7. 2011 Tax Levy Justification:
 - a. *Construction Project
 - b. Building Repairs

Voucher Review & Financial Reports

Administrative Report

Committee Comments

Adjournment

*Amended 7/29/10

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY HIGHWAY MEETING
Polk County Highway Office, Balsam Lake, WI
August 5, 2010

Chairman Caspersen called the meeting to order at 3:30 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Dean Johansen, Jay Luke, Craig Moriak. Larry Voelker
Others present: Steve Warndahl, Kathy Bohn, Steve Mullenbach
Press present: Gregg Westigard, Buz Swerkstrom

Motion by Voelker and seconded by Luke to approve the amended agenda. Motion carried.

Motion by Moriak and seconded by Johansen to approve the minutes of the July 1, 2010 meeting. Motion carried.

Paving Techniques: Mike Burns, Monarch Paving Company, joined the meeting at 3:35 p.m. to update the committee on current paving techniques. He described the changes in paving techniques he has seen to correct crown and rutting problems while stretching paving dollars. Ultrathin overlays typically last seven to ten years, even though they do crack right away. He mentioned that modified oil can help with cracking. Discussion followed, with the committee suggesting that management check out the use of polymers.

Flood Aid Petition: Warndahl explained the extent of damages to county roads resulting from the storm on July 14th, and that the department would like to petition for \$10,480 in state flood damage aids for CTH O2. Warndahl shared photos of the damage.

Motion by Voelker and seconded by Luke to adopt the flood damage aids petition for damages sustained on July 14th to CTH O2. Motion carried unanimously.

Award Equipment RFPs: Mullenbach explained the bids received for a one-ton dual rear wheel truck and the dump body for this truck. Since the lowest bid for the truck was for Ford that requires the use of urea, the department would like to accept the second lowest truck bid from Bernard's for a price difference of \$81. The department has a good working relationship with Bernard's and the parts from Highway's other Dodge trucks of this size would be interchangeable. The department also recommends accepting low bid from Indianhead Truck Equipment for the dump body for this truck. Mullenbach stated that Highway has worked with Indianhead in the past and does a good job.

Motion from Luke and seconded by Moriak to accept the bid from Bernard's Northtown for the one-ton truck for \$29,495 with trade of #22 truck. Motion carried unanimously.

Motion from Luke and seconded by Voelker to accept low bid from Indianhead Truck Equipment for the dump body for \$9,225. Motion carried unanimously.

Authorization to Purchase Salt Brine Maker: Warndahl asked the committee to authorize purchase of a salt brine maker, along with the installation of a water line and concrete slab for housing the unit. Highway received a donated shed from WisDOT that is large enough to

accommodate the salt brine maker. It needs a concrete slab to set on and a waterline run from the village water system. Highway would do the installation. The department would like to get it ordered and installed before winter so they can experiment with mixing salt and cheese brine to get a better product.

Motion by Luke and seconded by Moriak to seek bids for a salt brine maker. Motion carried.

CTH I Bridge Replacement: During public comment, Carl Holmgren provided some background information on the CTH I bridge replacement project in the Village of Balsam Lake. He provided additional information on the bridge replacement at this point during the meeting, explaining that the Balsam Lake Rehab and Protection District will be funding the bridge replacement project and would like the Highway Department to manage the project. They would like the Highway Committee on board with the project as the Highway Department will have some expenses (guard rail, rip-rap, etc.) related to the project.

Motion by Johansen and seconded by Luke to support the bridge replacement project as presented per the document by the Balsam Lake Rehab and Protection District and authorize the commissioner to coordinate the bridge installation. Motion carried.

2011 Budget Discussion: Dana Frey, County Administrator, joined the meeting at 4:27 p.m. and explained the budget process for 2011. Discussion followed with a few of Highway's budget areas explained. No action was needed at this time.

2011 Tax Levy Justification: Warndahl explained that the department will be submitting two additional capital improvement projects for possible funding in 2011. They include a box culvert replacement on CTH F at Lake Wapogasset and Highway building improvements that will focus on safety and health standards, such as plumbing of the eye wash station, plumbing code violations and lower bathroom repairs. Estimates were not available at this time.

Voucher Review and Approval: The committee reviewed the vouchers paid from June 23 – July 31, 2010 totaling \$1,085,890.50.

Motion by Luke and seconded by Voelker to approve the bills as paid. Motion carried.

Bohn presented the fund balance report through June, 2010, along with the YTD 2010 construction project summary and YTD State Contract Summary.

Administrative Report: Warndahl advised at CTH F is paved and shouldered and CTH J will be paved next week. The county administrator has assigned Warndahl some tasks that include researching joint fuel purchases, annual inspections for all county vehicles, leasing equipment versus buying, reviewing the use of county vehicles that are taken home by Highway management and making use of county-owned vehicles as much as possible. The Highway building is still experiencing air quality issues and the department is working with Parks & Buildings to resolve them.

Motion by Voelker and seconded by Johansen to adjourn the meeting.

Meeting adjourned at 5:24 p.m.