

POLK COUNTY HIGHWAY COMMITTEE MEETING AGENDA

Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI
Thursday, July 7, 2011
3:30 p.m., East Conference Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of the May 5, 2011 Meeting
4. Public Comments
5. Voucher Review
6. Financial Reports
7. Items of Business
 - Authorize RFP for Shop Service Truck
 - Award RFP's for Tri-Axle Truck Dump Bodies & Attachments
 - Future of Highway Safety Rodeo
 - 2012 Highway Budget Narrative
 - 2012 Highway Budget
 - Review of Ken Sample's County Comparison
8. Administrative Report
9. Committee Comments
10. Adjournment

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY HIGHWAY MEETING
Polk County Government Center, Balsam Lake, WI
July 7, 2011

Chairman Caspersen called the meeting to order at 3:30 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Dean Johansen, Craig Moriak, Larry Voelker, Jay Luke
Others present: Steve Warndahl, Kathy Bohn, Steve Mullenbach
Press present: Gregg Westigard

Motion by Luke and seconded by Johansen to approve the agenda. Motion carried.

Motion by Luke and seconded by Moriak to approve the minutes of the May 5, 2011 meeting. Motion carried.

Voucher Review: The committee reviewed and discussed the vouchers paid from April 28 through June 29, 2011.

Financial Reports: Bohn reviewed the fund balance statement and quarterly fuel costs for 2011, stating diesel is up \$.7477 per gallon and gasoline is up \$.7937 per gallon for the first half of 2011 compared to YTD averages for 2010.

Authorize RFP for Shop Service Truck: Mullenbach explained that the current service truck is experiencing mechanical problems and needs to be replaced before too long. This is a 1.5 ton vehicle and its possible the department will be able to replace it with a used truck.

Motion by Luke and seconded by Johansen to authorize RFP's to replace the current service truck with either a new or used truck. Motion carried.

Award RFP for Tri-Axle Truck Dump Bodies and Attachments: Mullenbach explained that one of the units will need sander mounting only because the department will be utilizing one of its stainless steel V-box sanders for this truck. The committee reviewed the bids and discussion followed.

Motion by Johansen and seconded by Luke to award the bids for two truck dump boxes with hydraulics, plow, wing, and sander or sander mounting to Stainless and Repair Inc. for a total of \$179,127.00. Motion carried.

Future of Highway Safety Rodeo: Warndahl asked for direction from the committee regarding the future of the annual safety Rodeo. He explained the difficulties in working with current county policies that regulate awards and the purchase of meals within county. Historically, the department provides a meal for all participants and judges, awards jackets and cash to the top four participants and gives out other random awards to participants. The committee discussed the merits of the training and is in full support of continuing it.

Motion by Luke and seconded by Johansen that the Highway Committee recognizes the importance of the Highway Safety Rodeo for safety and training purposes and believes it should continue. Motion Carried.

2012 Highway Budget Narrative: Bohn explained the purpose of the 2012 budget narrative and its four programs of county road construction, road maintenance, fleet maintenance and

administration. The department develops a goal for each program and what the key performance indicator for 2012 will be. The narrative will become part of the department's 2010 budget package.

2012 Highway Budget: Warndahl advised the committee that the department has received their 2012 staffing and budget worksheets and is currently working the budget detail. Once completed, the department will mail the preliminary budget to the committee members for their review before the August Highway meeting. Warndahl indicated some of the hurdles the department faces for 2012 such as no additional use of fund balance to offset cost increases.

Review of Ken Sample's County Comparison: Dana Frey and Maggie Wickre, Department of Administration, joined the meeting to bring some additional information to the committee regarding the comparison. Frey indicated it was hard to use this comparison because there are so many factors involved with how each county compiles their data and Wickre explained that the expenditures for Highway were just the appropriations to the Highway Department, not the department's full budget. Discussion followed.

Administrative Report: Warndahl updated the committee on road projects, indicating that the project on CTH I is delayed because Monarch's pulverizer is down. The department is scheduled to participate in driver's education classes at Luck, Frederic, Amery and St. Croix Falls. The owners of the pit that Highway leases for sand screening, perished in a fire last week. And a nephew of Al Frokjer's was killed in Afghanistan. Burnett County did not require assistance with storm clean-up after the storm that hit the county on July 1st. Moriak asked about the use of bio-diesels. With the return of the rebate on bio-diesel blends, the department is checking into how its use will affect equipment warranties. Luke mentioned the use of compressed natural gas and diesel by the Osceola Schools and thought the department should check into it.

Motion by Voelker and seconded by Johansen to adjourn the meeting.

Meeting adjourned at 4:33 p.m.