

AGENDA FOR GOVERNING COMMITTEE
OF GOLDEN AGE MANOR

At Golden Age Manor

Amended Agenda

* On January 25, 2011 at 1:00 p.m. **Time Changed to 1:30 p.m.**

(A quorum of the County Board may be present)

The Governing Committee may consider matters noticed herein in any order, regardless of the placement of such item on this notice.

- I *Call meeting to order at 1:00 p.m. **Call meeting to order at 1:30 p.m.**
- II Approval of Agenda
- III Approval of Minutes from December 28, 2010
- IV Public Comments
- V Financial Report
- VI Acceptance of Vouchers
- VII Discussion on Administrator Report/Members Report

- VIII Item of Business
 - A. Discussion/Action on Travel
 - B. Discussion/Action on County Business
 - C. Discussion/Action on Direction of GAM
 - D. Discussion/Action on Accounts Receivable Aging
 - E. Discussion/Action on Medication Aide Position
 - F. Discussion/Action on MDI Software
 - G. Discussion/Action on Window Replacement Project
 - H. Discussion/Action on Recommendation to County Board to Appropriate and Transfer Funds from Capital Improvement Reserve Account for Payment of Replacement Window Project
 - I. Discussion/Action on Request to Attorney General for Legal Opinion on Capital Improve Reserve Account
 - J. Discussion/Action on Complaint filed by James Drabek
 - K. Set Departmental Goals for 2011**

- ~~Closed Session pursuant to Wis. Stat. Sec 19.85(1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility.~~**

- ~~The Governing Board will reconvene to Open Session to consider or act upon the matter noticed on this agenda.~~

- IX Set next Governing Committee Meeting
- X Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with Disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all-reasonable accommodations can be made. Requests are confidential.

Golden Age Manor
Governing Committee Meeting
January 25, 2011

Members Present: G. Christensen, K. Kienholz, R. Blake and D. Ollman

Absent: H. Johansen

Other Present: Dana Frey, Jeff Fuge, Roxanne Malum, Gary Taxdahl and Wendy Johnson plus members of the public and press.

K. Kienholz called the meeting to order at 1:35 p.m.

G. Christensen made a motion to amend the agenda and move item J before I.
B. Blake seconded the motion. Amended motion carried by voice vote.

G. Christensen made motion to approve the minutes from December 28, 2010.
D. Ollman seconded the motion. Motion carried by voice vote.

Public Comments – none given.

Financial Report – no report.

G. Christensen made a motion to approve the vouchers. D. Ollman seconded the motion.
Motion carried by voice vote.

Administrator/Members reports were given.

Item of Business

Discussion/Action on Travel – no discussion or action taken.

Discussion/Action on County Business – D. Frey stated that a calendar will be out soon on the budget schedule.

Discussion/Action on Direction of GAM – The board members given a report from LarsonAllen on the direction of GAM. After review and much discussion R. Blake made a motion to authorize to proceed with LarsonAllen to complete the scope of the report and not to exceed \$12,000 with the funding source will be Golden Age Manor excess funds. D. Ollman seconded the motion. Motion was unanimous voice vote.

Discussion/Action on Accounts Receivable Aging – Board members reviewed the accounts receivable aging report.

Discussion/Action on Medication Aide Position – G. Taxdahl stated that GAM is in need of a medication aide to help pass med's in the morning. R. Blake made a motion to refer

this matter to the County Administrator and Employee Relations to iron out the details and to proceed. D. Ollman seconded the motion. Motion carried by voice vote.

Discussion/Action on MDI Software – G. Taxdahl stated that in lieu of a State fine that GAM has 6 months to update the computer software with electronic charting, medical records, MAR's etc. G. Taxdahl is doing research on what is available.

Discussion/Action on Window Replacement Project – G. Taxdahl stated that only minor cosmetic items need to be done some of the window. G. Taxdahl that a letter should be compiled and sent to Sportsman Builders for a job well done, board felt that would be a great idea.

Discussion/Action on Recommendation to County Board to Appropriate and Transfer Funds from Capital Improvement Reserve Account for Payment of Replacement Window Project – R. Blake made a motion to authorize the 2009 surplus funds plus the funds from the capital improvement account to pay for the window project. D. Ollman seconded the motion. Motion carried with unanimous voice vote.

K. Kienholz called for a 5 minute break at 3:15, called back into order at 3:25

Discussion/Action on Complaint filed by James Drabek – James Drabek appeared before the board to explain his complaint.

Discussion/Action on Request to Attorney General for Legal Opinion – J. Fuge will be seek an opinion from the Attorney General on Mr. Drabek's complaint.

Discussion/Action on Goals for 2011 – The board was directed to start thinking about the goals for 2011 for the next administrator.

Next Governing Committee meeting will be February 15, 2011 at 2:00 p.m.

R. Blake made a motion for adjournment. G. Christensen seconded the motion. Motion carried by voice vote. Meeting adjourned at 3:55 p.m.

These minutes were approved at the February 15, 2011 meeting.