



DEPARTMENT OF ADMINISTRATION FINANCE COMMITTEE MEETING

Polk County Government Center
Second Floor, Resource Room 225
100 Polk County Plaza
Balsam Lake, WI 54810

November 15th, 2011 5:30 p.m.

Open Session

(A quorum of the County Board or Governing Committees may be present.)

Call to order
Accept Agenda
Approval of **November 9th, 2011** Minutes
Public Comments

Committee Calendar/Agenda/s: Next Finance meeting December 14th, 2011

The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.

ADRC- Laura Neve
ADRC vehicle purchase

County Administrator- Dana Frey
Contingency Fund Transfers:
Accounting Software
Carlson Consulting
Prior approvals from 2011

Budget Resolution Amendments
Department update/status

Finance – Maggie Wickre
Office Update

Committee Observations

Adjournment (Agenda not necessarily presented in this order.)

Copies to: County Clerk

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Finance Committee Polk County Government Center, 2nd Floor, Resource Room 225
Polk County Plaza, Balsam Lake, Wisconsin 54810 Minutes of November 15th, 2011 Meeting**

Chairman Gary Bergstrom called the meeting to order at 5:30 p.m.

Present for finance committee: Brian Masters
Neil Johnson
William Johnson
Gary Bergstrom
Kathy Kienholz- Absent

Motion by Masters/ N Johnson to approve the agenda; carried by voice vote.

Motion by N Johnson /Masters to approve the minutes of November 9th, 2011 meeting; carried by voice vote.

Public comment: none

Committee calendar / agenda(s). : Next Finance meeting December 14th, 2011

ADRC

Director Laura Neve discussed the need of a new vehicle. With the Aging department there will be a staff of 6 that will be going to home visits. Cost of vehicle\$ 25,000.00.

Motion made by Masters/ W Johnson to approve purchase; carried by voice vote.

County Administrator

County Administrator Dana Frey discussed and handed out the following Budget Resolutions/ Amendments:

1. Land and Water Technical Amendment
2. Consolidation of the department on Aging with ADRC
3. Technical Amendments

Motion made by W Johnson/ N Johnson to move to county board; carried by voice vote.

Mr. Frey spoke on Contingency Fund Transfers:

1. Accounting Software for \$26,242.00
2. Carlson Consulting \$20,000.00
3. Prior approvals from 2011, sheriff's employee claim of \$10,000.00 and Parks and Buildings \$7,500.00.

Motion made by W Johnson/ Masters to move Contingency Fund Transfers as read to county board; carried by voice vote.

Motion by W Johnson/ Masters to adjourn; carried by voice vote.

Adjourned at 5:53 PM

November 15th, 2011