

**FINANCE COMMITTEE AGENDA**

**\*AMENDED\*** (October 4, 2010)

Polk County Government Center  
Second Floor East Conference Room  
100 Polk County Plaza  
Balsam Lake, WI 54810

**October 6th, 2010 2:00 p.m.**

**Open Session**

(A quorum of the County Board or Governing Committees may be present.)

- Call to order
- Accept Agenda
- Approval of Minutes of the Previous Meeting
- Public Comments
- Committee Calendar/Agenda/s

*The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.*

International Trade, Business and Economic Development Council (ITBEC) – William Johnson  
2011 Funding

\*Parks and Buildings – Deb Peterson  
Funding approval for Lime Quarry furnace  
Purchases for review  
\*\*Treasurer – Amanda Nissen  
Treasurer's Monthly Report

County Administrator- Dana Frey  
2011 Budget  
\*\*\*Discussion and possible action on Budget adjustments

Finance – Maggie Wickre  
Office Update

Committee Observations

**Adjournment (Agenda not necessarily presented in this order.)**

**Copies to: County Clerk**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Finance Committee**  
**Polk County Government Center, 2<sup>nd</sup> Floor East Conference Room**  
**100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**Minutes of October 6th, 2010 Meeting**

Chairman Gary Bergstrom called the meeting to order at 2:08 p.m.

Present for finance committee: Gary Bergstrom  
Neil Johnson  
William Johnson  
Brian Masters  
Kathy Kienholz (teleconference and abstained from voting)

Also present: Dana Frey, county administrator Maggie Wickre, interim finance director  
Deb Peterson, director of parks & buildings Amanda Nissen, treasurer  
Jeff Fuge, corporation counsel Members of the press

**Motion by W Johnson / Masters to accept the agenda; carried by voice vote.**

**Motion by N Johnson / Masters to approve the minutes of September 29th, 2010 meeting; carried by voice vote.**

**Public comment** None.

**Committee calendar / agenda(s)**. Next finance committee meeting is October 11<sup>th</sup>, 2010 at 2:00 p.m. Finance meeting for October 13<sup>th</sup> has been canceled. County board meeting is October 12<sup>th</sup>, 2010 at 6:00 p.m.

County Board Chairman William Johnson spoke on behalf of the International Trade, Business and Economic Development Council (ITBEC). Chairman William Johnson stated \$9,000 is in 2011 funding. This is not a levy request. Funding comes out of the Parks Dedication fund.

**Parks and Buildings**

Finance Director Maggie Wickre discussed the furnace needed for the office at the lime quarry. Parks and Buildings Director Deb Peterson received bids from Osceola Plumbing for \$5,926 and Maxwell heating \$8,120. Ms. Wickre stated funds will come from the quarry accounts so they can depreciate the expense.

**Motion by Masters / N Johnson to authorize to move forward with funding; carried by voice vote.**

**Treasurer's office**

Treasurer Amanda Nissen handed out and discussed her office update. The treasurer's office has offered to work out payment plans with property owners who have delinquent 2007 property taxes. This program has been well-received; the office has received over a dozen written requests for payment plans, more than half of them opting to have the payment made by automatic deduction from a checking or savings account.

Ms. Nissen stated they are catching up the filed deeds and getting started with information on the next tax season going out to the local municipalities today.

Amanda Nissen updated the committee on monthly reports on outstanding tax certificates, interest earned on tax certificates, investments, cash balance, and monthly interest on the county's checking account.

- Outstanding tax certificates of \$579,388.26 were paid off during September;
- Interest earned on tax certificates was \$73,357.51.
- Monthly interest on checking account at 0.8% was \$3,508.34.

### **Budget appeals**

Chairman Gary Bergstrom discussed budget appeals from September 29<sup>th</sup>, 2010 finance meeting.

- Economic Development Corporation: **Motion by N Johnson / W Johnson to increase funding by \$10,000.00 to \$35,000 and to ask for specific actions and goals for 2011, plus a report with the 2012 budget request on what was achieved in 2011; carried by voice vote.**

**Motion by Masters/ W Johnson to direct Dana to consider the consolidation of funding for external agencies and bring a plan back to finance; carried by voice vote.**

- Audio video equipment: **forward to county board.**
- Adult Development Center: **Motion by Masters/ W Johnson to reduce rent by \$9,600.00 for a 1-year lease only: carried by voice vote.**
- WestCap seeks renewal of operational funding in the amount of \$4,000: **Motion by N Johnson / Masters to donate \$2,660; carried by voice vote.**

### **County Administrator.**

County Administrator Dana Frey presented information on revenue policy issues in the 2011 budget. Mr. Frey handed out and discussed new construction 2009 – 2010 and change in equalized value in Polk County.

### **Committee Observations**

**Motion by N Johnson / W Johnson to require a 3-year plan to increase undesignated fund balance up to 20% as required by county polity. The plan will include controlled expenditures and the expected decrease in delinquent taxes.**

Supervisor Neil Johnson requested County Administrator Dana Frey to look at personnel cuts in heavy equipment operators at highway department and at office help and investigators in the sheriff's department. Mr. Johnson requested Mr. Frey to speak with department heads to cut staff and have results and findings to finance committee on October 11<sup>th</sup>, 2010.

**Motion by N Johnson / W Johnson to adjourn; carried by voice vote.**

Adjourned at 5:10 pm.