

**FINANCE COMMITTEE AGENDA**  
Polk County Government Center  
Second Floor East Conference Room  
100 Polk County Plaza  
Balsam Lake, WI 54810  
**August 25th, 2010 2:00 p.m.**  
**Open Session**

(A quorum of the County Board or Governing Committees may be present.)

Call to order  
Accept Agenda  
Approval of Minutes of the Previous Meeting  
Public Comments  
Committee Calendar/Agenda/s

*The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.*

Corporation Counsel/Child Support Agency – Jeff Fuge  
Approval of Transfer and Reallocation Within departmental budget of Child Support Agency  
For Purpose Funding Extension of Limited Authorization of Child Support Receptionist/Secretary position to December 31, 2010.

Treasurer Amanda Nissen  
Resolution “To Set Fee for Tax Deed Process”

Parks/Buildings- Deb Peterson  
Johnson control monies approval expenditure

County Administrator- Dana Frey  
2011 Budget  
Department Update/Status

Finance – Maggie Wickre  
Office Update  
Bills and Vouchers  
Status of Departmental Operations  
Committee Observations

**Adjournment (Agenda not necessarily presented in this order.)**  
**Copies to: County Clerk**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Finance Committee**  
**Polk County Government Center, 2<sup>nd</sup> Floor East Conference Room**  
**100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**Minutes of August 25th, 2010 Meeting**

Chairman Gary Bergstrom called the meeting to order at 1:58 p.m.

Present for finance committee: Gary Bergstrom  
Neil Johnson  
William Johnson  
Brian Masters

Also present: Dana Frey, county administrator  
Amanda Nissen, county treasurer  
Jeff Fuge, corporation counsel  
Maggie Wickre, interim finance director  
Deb Peterson, director of parks & buildings  
Members of the press

**Motion by W Johnson/ Masters to accept the agenda; carried by voice vote.**

**Motion by Masters/ W Johnson to approve the minutes of August 11th, 2010 meeting; carried by voice vote.**

**Public comment** none

**Committee calendar/agenda(s).** Next finance meeting is September 15th, 2010 at 2:00 p.m. County board meeting is September 21st at 3:30 p.m. September 8<sup>th</sup> finance meeting has been canceled.

**Corporation Counsel/Child Support Agency**

Corporate Counsel Jeff Fuge discussed Approval of Transfer and Reallocation Within departmental budget of Child Support Agency For Purpose Funding Extension of Limited Authorization of Child Support Receptionist/Secretary position to December 31, 2010.

**Motion by W Johnson / Masters to approve the Transfer and Reallocation within departmental budget of Child Support Agency; carried by voice vote. Neil Johnson opposes.**

**Treasurer's office**

Treasurer Amanda Nissen handed out and discussed Resolution "To Set Fee for Tax Deed Process"

**Motion by N Johnson/W Johnson to move resolution to County Board; carried by voice vote.**

**Parks & Buildings**

Director Deb Peterson discussed Johnson control monies approval expenditure \$22,477.85 in account. Ms. Peterson stated another billing of \$8,000.00 will be coming which would leave a balance of approximately \$14,000.00. Deb would like to use the monies to fix air conditioner from storm damage if insurance does not pay. No action at this time, just wanted finance to be aware.

**County Administrator.**

County Administrator Dana Frey presented a presentation on budget process and issues.

- Economic context
- Fiscal context
- 2011 budget process status

Mr. Frey has met with all department heads, and second meetings have been completed. Mr. Frey also stated Fund Balance is not a resource for borrowing in 2011.

**Department of Administration.**

Finance Director Maggie Wickre handed out a summary of the Department of Administration's activities as of August 25<sup>th</sup>.

**Motion by Masters / N Johnson to approve vouchers numbered 271315- 271921 and dated 8/25/10; carried by voice vote.**

**Motion by N. Johnson/ W Johnson to adjourn; carried by voice vote.** Adjourned at 4:45 pm.