



DEPARTMENT OF ADMINISTRATION FINANCE COMMITTEE MEETING

Polk County Government Center
Second Floor North Conference Room
100 Polk County Plaza
March 20th, 2012 5:30 p.m.

Open Session

(A quorum of the County Board or Governing Committees may be present.)

Call to order

Accept Agenda

Approval of February 15th, 2012 Minutes

Public Comments

Committee Calendar/Agenda/s: Next Finance meeting March 28th, 2012 at 2:00 p.m.

The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.

Public Health- Gretchen Sampson

Resolution to Amend 2012 Health Department Budget to Purchase Vehicles

County Administrator- Dana Frey

Cell Phone Policy

Human Service Budget adjustment internal fund

Adjournment (Agenda not necessarily presented in this order.) Copies to: County Clerk

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

DEPARTMENT OF ADMINISTRATION FINANCE COMMITTEE MEETING

Polk County Government Center 2nd Floor North Conference Room

100 Polk County Plaza, Balsam Lake, Wisconsin 54810

March 20, 2012

Chairman Gary Bergstrom called the meeting to order at 5:45 p.m.

Present for finance committee: Gary Bergstrom Kathy Kienholz William Johnson

Absent: Neil Johnson and Brian Masters

Also present: Dana Frey, county administrator
Maggie Wickre, finance manager

Motion by W Johnson/ K Kienholz to approve the agenda; carried by voice vote.

Motion by W Johnson/ K Kienholz to approve the minutes of February 15th, 2012 meeting; carried by voice vote.

Public Comments

None

Committee Calendar/Agenda(s)

Next Finance meeting April 11th, 2012 at 2 p.m.

Public Health- Gretchen Sampson

Director Gretchen Sampson and Environmental Grant employee, Brian Hobbs, explained the Resolution to Amend 2012 Health Department Budget to Purchase Vehicle. The resolution requests two vehicles and they are planning on amending it to one. No action was taken by Finance.

County Administrator- Dana Frey

Mr. Frey explained why we are requesting to revoke the current Cell Phone Policy. Future cell phones will go through Department of Administration and standardized phones will be issued.

Mr. Frey explained the WEAP charge. We currently have a payment due to them from Human Services of \$20,000.00. This will be an internal transfer. **Motion by W Johnson/ K Kienholz to approve this unbudgeted operational expense, carried by voice.**

Motion by Kienholz/W Johnson to adjourn, carried by voice.

Adjourned at 5:55 p.m.