

**FINANCE COMMITTEE AGENDA**  
Polk County Government Center  
Second Floor East Conference Room  
100 Polk County Plaza  
Balsam Lake, WI 54810  
**September 15th, 2010 2:00 p.m.**  
**Open Session**

(A quorum of the County Board or Governing Committees may be present.)

Call to order  
Accept Agenda  
Approval of Minutes of the Previous Meeting  
Public Comments  
Committee Calendar/Agenda/s

*The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.*

Medical Examiner- Jonn Dinnies

Recommendation on Resolution to Authorize and Adopt a Contract for Medical Examiner Services for 2011 with Anoka County, Minnesota

(In the event that the Medical Examiner is unable to present this contract, Corporate Council Jeff Fuge will present).

Treasurer Amanda Nissen

Monthly Treasure report

Department of Administration- Jamie Carlson

Storm damage claims

County Administrator- Dana Frey

2011 Budget

Department Update/Status

Finance – Maggie Wickre

Office Update

Bills and Vouchers

Status of Departmental Operations

Committee Observations

**Adjournment (Agenda not necessarily presented in this order.)**

**Copies to: County Clerk**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Finance Committee**  
**Polk County Government Center, 2<sup>nd</sup> Floor East Conference Room**  
**100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**\*AMENDED (September 29<sup>th</sup>, 2010)**  
**Minutes of September 15th, 2010 Meeting**

Chairman Gary Bergstrom called the meeting to order at 2:00 p.m.

Present for finance committee: Gary Bergstrom  
Neil Johnson  
William Johnson  
Brian Masters  
\*Kathy Kienholz (by teleconference, no voting rights)

Also present: Dana Frey, county administrator  
Amanda Nissen, county treasurer  
Jeff Fuge, corporation counsel  
Maggie Wickre, interim finance director  
Deb Peterson, director of parks & buildings  
Members of the press

**Motion by Masters/ W Johnson to accept the agenda; carried by voice vote.**

**Motion by Masters/ W Johnson to approve the minutes of August 25th, 2010 meeting; carried by voice vote.**

**Public comment** none

**Committee calendar/agenda(s).** Next finance meeting is September 29th, 2010 at 2:00 p.m. County board meeting is September 21st at 3:30 p.m.

**Corporation Counsel/Child Support Agency**

Corporate Counsel Jeff Fuge discussed Recommendation on Resolution to Authorize and Adopt a Contract for Medical Examiner Services for 2011 with Anoka County, Minnesota in the absence of Medical Examiner Jonn Dinnies.

**Motion by N Johnson/ W Johnson to move resolution to County Board; carried by voice vote.**

**Treasurer's office**

Treasurer Amanda Nissen handed out office update and discussed. Office has been sending out Tax Certificate letters, 2007 letters with payment plan option, contract employee entering deeds and working with assessors to get books complete and to the state.

Ms. Nissen stated the county has received between 14 and 27 2006 properties; two or three have houses at an approximate value of \$100,000.00. Seven or so of the properties have buildings.

Amanda Nissen updated the committee on monthly reports on outstanding tax certificates, interest earned on tax certificates, investments, cash balance, and monthly interest on the county's checking account.

- Outstanding tax certificates of \$132,737.63 were paid off during August;
- Interest earned on tax certificates was \$24,209.87.
- Monthly interest on checking account at 0.8% was \$9,930.29.

### **County Administrator.**

County Administrator Dana Frey presented a presentation on 2011 Budget Finalization

- Economic Context
- Budget process status
- Budget status
- What's next?

Mr. Frey handed out and discussed Levy Impact Factors in 2011 and 2012, reconciliation options and consequences.

### **Department of Administration.**

Finance Director Maggie Wickre handed out a summary of the Department of Administration's activities as of September 15<sup>th</sup>.

**Motion by Masters / W Johnson to approve vouchers numbered 271922- 272490 and dated 9/15/10; carried by voice vote.**

**Motion by N. Johnson/ W Johnson to adjourn; carried by voice vote. Adjourned at 4:47 pm.**