

# Polk County Board of Supervisors

Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI  
County Board Room

**Tuesday August 21, 2012**  
**Regular Business Meeting 6:30PM**  
**Open Session**

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection – Supr. Jared Cockroft
6. **Consent Agenda**
  - \*Consideration of noticed agenda for August 21, 2012 meeting;
  - \*Consideration/corrections to the published minutes of the June 19, 2012 Meeting;
  - \*Receipt of Proposed Ordinance to Establish Fees for Unfunded Services Required by the child Support Program Contract and Set Public Hearing on Same for September 18, 2012 Regular Business Meeting.
7. Public Comments - 3 minutes per person- not to exceed 30 minutes total
8. Chairman's Report, Wm. Johnson
9. Confirmation of Chairman's Appointment of Supr. Craig Moriak to the newly Formed CDBG Consortium as Polk County's Representative
10. Time for Committee Q&A (if any)
11. Finance Report, Maggie Wickre
12. Administrator's Report, Dana Frey
13. Receipt of 2011 Polk County Departments Annual Reports
14. Confirmation of Administrator's Appointments :
  - Debra Peters - to Polk County Housing Authority (5 yr. term, 7/1/12 -2017)
  - David Muller & Gary Dado – to Renewable Energy  
(2 yr. term, 7/1/12 –2014)
  - Harlen Hegdal – to Golden Age Manor Board (2 yr. term, 7/1/12- 2014)
  - Marlin Baillargeon – to River County Resource Conservation & Dev.  
(RC & D – 2 yr. term, 7/1/12 – 2014)
  - Mid-term Redistricting Committee (term to expire November 15, 2012)
15. **Proposed Resolutions and Ordinances**
  - A. **Resolution No. \_\_\_\_\_ Resolution to Approve Expansion of the Big Blake Lake Protection and Rehabilitation District**
  - B. **Resolution No. \_\_\_\_\_ Resolution to Adopt Master Fee Schedule for Inclusion in the 2013 Budget Proposal**
  - C.
16. Supervisor's Reports
17. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Polk County  
Board of Supervisors  
NOTICE OF PUBLIC HEARING

Proposed Ordinance to Establish Fees for Unfunded Services Required by the Child Support  
Program Contract

Date of Public Hearing: Tuesday, September 18, 2012  
Time: During the Regular Meeting of the County Board – 6:30 P.M.  
Polk County Government Center, County Board Room  
100 Polk County Plaza, Balsam Lake, Wisconsin 54810

PLEASE TAKE NOTICE that during its regular business meeting on September 18, 2012, commencing at 6:30 p.m., or as soon thereafter as meeting may be called to order, the Polk County Board of Supervisors will hold a public hearing to receive staff presentations and citizen input commentary concerning the Proposed Ordinance to Establish Fees for Unfunded Services Required by the Child Support Program Contract

Following the public hearing the Polk County Board of Supervisors will consider and act to adopt said proposed ordinance. The Polk County Board of Supervisors may consider modifications in the course of adoption.

A copy of the Proposed Ordinance to Establish Fees for Unfunded Services Required by the Child Support Program Contract is reviewable on the Polk County website at <http://www.co.polk.wi.us> or at the County Clerk's Office, 100 Polk County Plaza, Suite 110, Balsam Lake, Wisconsin, Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m.

The public hearing is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

BY ORDER OF THE COUNTY CLERK

Carole T. Wondra  
Carole T. Wondra, County Clerk

Date: Aug. 10, 2012

Ordinance No. \_\_\_\_\_-2012  
Ordinance to Establish Fees for Unfunded Services  
Required by the Child Support Program Contract

WHEREAS, pursuant to Wisconsin Statute Section 59.53, Polk County must administer the Wisconsin child support program at a local level consistent with the terms and provisions of a contract with the Wisconsin Department of Children and Families.

WHEREAS, pursuant to Wisconsin Statute Section 59.53 and consistent with the term and provisions of said contract, the Polk County Child Support Agency (hereafter "CSA") provides federally funded child support enforcement services under a program known as IVD (pronounced 4-D), and IVD cases are worked by CSA staff to establish paternity, child support obligations and enforcement as a result of a referral to CSA by the Department of Human Services because the parties to the case are receiving public assistance or because the customer applied for CSA services, and,

WHEREAS, pursuant to Wisconsin Statute Section 59.53 and consistent with the term and provisions of said contract, the CSA also provides certain unfunded mandated services to NIVD (pronounced non-4-D) cases where there is not an application for CSA services and/or where there is no public assistance being received by the parties in the case; and

WHEREAS, although attorneys typically represent the parties in NIVD cases, the cases are entered into the KIDS system by CSA for tracking financial billing and payments, but CSA receives no Federal reimbursement for work conducted on these types of cases; and

WHEREAS, it is estimated that work conducted on NIVD cases costs the CSA approximately \$5,000.00 per year, and if fees were charged to NIVD clients for certain services, the resulting revenues would offset such amount as well as provide NIVD clients an incentive to enroll in the IVD program, thereby reducing county subsidization of unfunded mandated services; and

WHEREAS, the movement of more NIVD cases to the IVD caseload is beneficial to CSA beyond the cost of payment for services because NIVD cases are statistically better paying cases and this would have a positive effect on agency performance goals, and further, the increase in the IVD caseload size would provide the CSA with a larger percentage of federal incentive funds thereby reducing the program reliance on county levy; and,

WHEREAS, counties may elect to charge a fee for NIVD services and selective IVD services, specifically, providing payment histories and your undersigned committee does believe it is in the best interest of Polk County to adopt the fee schedule that is attached hereto.

NOW, THEREFORE, the Polk County Board of Supervisors does ordain as follows:

1. The Child Support Agency shall charge the following fees for the below-described services:

- a) Account reconciliation with certification of arrears in NIVD cases: \$35.00 for each year certified.
  - b) Printed payment history in all cases, both IVD and NIVD: \$35.00 for each request.
  - c) Certified copy of payment history in NIVD cases: \$35.00 for each year certified.
  - d) Sending income withholding order in NIVD cases: \$35.00 for each order sent.
  - e) Credit account for direct payments in NIVD cases: \$35.00 for each request.
2. These fees shall be effective on October 1, 2012.
  3. The fees established above may be revised as appropriate by resolution of the Polk County Board of Supervisors when adopting the county budget pursuant to Wisconsin Statute Section 65.90.

Funding Amount: Fee revenue in the estimated amount of \$900.00 per fiscal year will result from adoption and implementation of this ordinance.

Funding Source: User Fees

Date Finance Committee Advised: Not Applicable

Finance Committee Recommendation: Not Applicable

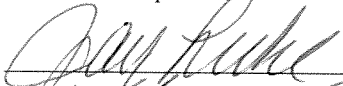


Effective Date: Upon Passage and Publication – Prospective to October 1, 2012


Date Submitted to County Board: August 21, 2012

Public Hearing: September 18, 2012

County Board Action: \_\_\_\_\_

Submitted upon recommendation by Polk County Public Protection and Judicial Committee

  
 \_\_\_\_\_


Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

\_\_\_\_\_  
 Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

  
 \_\_\_\_\_  
 Jeffrey B. Fuge, Corporation Counsel

After public hearing during the regular business meeting on September 18, 2012, the Polk County Board of Supervisors enacted the above-entitled ordinance, Ordinance No. \_\_\_\_-12: Ordinance to Establish Fees for Unfunded Services Required by the Child Support Program Contract, by a simple majority vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
William Johnson, IV  
County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, County Clerk

Certification of Publication:

Ordinance No. \_\_\_\_-12: Ordinance to Establish Fees for Unfunded Services Required by the Child Support Program Contract, was published in the Inter-County Leader on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Carole Wondra, County Clerk

Dated: \_\_\_\_\_

Resolution to Approve Expansion of the Big Blake Lake Protection and Rehabilitation District

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, in 1976 the district boundaries of the Big Blake Lake Protection and Rehabilitation District  
2 were established; and

3 WHEREAS, Wisconsin Statute Section 33.33 provides a process for revising protection and rehabilitation  
4 district boundaries; and

5 WHEREAS, pursuant to Wisconsin Statute Section 33.33(2) and (3), the Commissioners of the Big Blake  
6 Lake Protection and Rehabilitation District adopted a motion to revise the boundaries of the Big Blake  
7 Lake Protection and Rehabilitation District during its annual meeting held on August 20, 2011; and

8 WHEREAS, Section 33.33(2) requires the Polk County Board of Supervisors to determine the necessity  
9 and either approve or deny, after public hearing, that aspect of the revision which seeks to expand the  
10 district boundaries by attaching lands to existing district boundary lines; and

11 WHEREAS, on June 11, 2012, the Commissioners of the Big Blake Lake Protection and Rehabilitation  
12 District filed with the Polk County Clerk a petition to update the boundaries of the Big Blake Lake  
13 Protection and Rehabilitation District; and

14 WHEREAS, in accordance with Sections 33.26(2) and 33.33(2), the Polk County Land Information  
15 Committee conducted the requisite public hearing on July 11, 2011, after proper notice of said hearing  
16 was provided; and

17 WHEREAS, in accordance with Section 33.26(3), the Polk County Land Information Committee has  
18 prepared and filed with the County Clerk a Committee Report on said public hearing; and

19 WHEREAS, the Polk County Land Information Committee has recommended that the Polk County  
20 Board of Supervisors adopt the proposed findings of the Committee and approve the proposed petition.

21 THEREFORE BE IT RESOLVED that, pursuant to Section 33.26(3) and 33.33(2) of the Wisconsin  
22 Statutes, the Polk County Board of Supervisors adopts those findings of the Polk County Land  
23 Information Committee as contained in the Committee Report, which is attached hereto and incorporated  
24 herein.

25 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors finds that there is a  
26 necessity for the attachment of those lands described in the petition of the Commissioners and  
27 identified specifically as properties 1 through 8 on the drawing of the proposed district boundary  
28 map, which is attached hereto and incorporated herein.


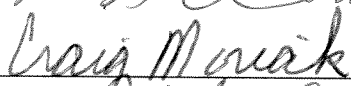


29

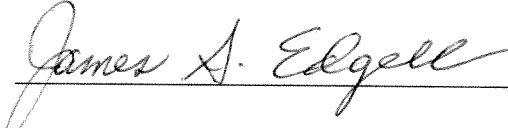
30 BE IT FURTHER RESOLVED that said finding of necessity is based upon the petition, the record of  
31 the public hearing and the Committee Report.

32  
33 BE IT FURTHER RESOLVED that, pursuant to Section 33.33(2), the Polk County Board of  
34 supervisors declares attached to the boundary of the Big Blake Lake Protection and Rehabilitation  
35 District those properties identified as properties 1 through 8 on the proposed district map and contained in  
36 the new district boundary as described in Appendix A of the petition.

Funding Amount and Source: Not applicable  
Date Finance Committee Advised: Not applicable  
Date Submitted to County Board: August 1 2012 for the August 21, 2012 Meeting  
Effective Date: Upon passage.

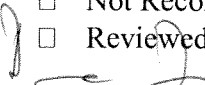
Submitted by the Polk County Land Information Committee

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
\_\_\_\_\_

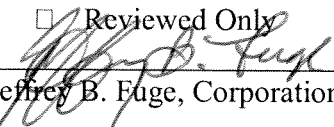
Review by County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Dana Frey, County Administrator

Review by Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Jeffrey B. Euge, Corporation Counsel

County Board Action:

On August 21, 2012, the Polk County Board of Supervisors adopted Resolution No. \_\_\_\_\_: Resolution to Approve Expansion of the Big Blake Lake Protection and Rehabilitation District, by a majority vote of all supervisors of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
William F. Johnson, IV, Chairperson

Attest: \_\_\_\_\_ Dated: \_\_\_\_\_

Carole T. Wondra, County Clerk



Polk County  
Land Information Committee

---

IN RE:

Petition/Motion of Commissioners of Big Blake  
Protection and Rehabilitation District  
For Attachment, pursuant to Section 33.33(2)

COMMITTEE REPORT AND  
RECOMMENDATIONS  
Section 33.26(3)

---

Pursuant to Wisconsin Statutes Section 33.26(3), the Polk County Land Information Committee submits this Committee Report and recommendations concerning the petition/motion by Commissioners of the Big Blake Protection and Rehabilitation District for Attachment. Based upon the following, it is the recommendation of the Committee that the Polk County Board of Supervisors adopt the proposed findings contained in this report and to adopt a resolution that declares attached those lands proposed in said petition.

1. During its district meeting held on August 20, 2011, the Commissioners adopted a motion to create a new 1000 foot district boundary.
2. Subsequent to said meeting, the Commissioners prepared and filed with the County Clerk on June 11, 2012 a petition to the Polk County Board of Supervisors to update protection and rehabilitation district boundaries that were originally established on November 5, 1976.
3. Said petition to update district boundaries involves an initiative to attach certain lands from the district boundaries as governed by Section 33.33(2) and an initiative to detach or remove from the lake district boundary other certain lands as governed by Section 33.33(3).
4. Section 33.33(2) allows a commission to initiate attachment by motion. Once the motion is approved, the county becomes involved. At a county level, the statute requires:
  - a. A committee of the county board conducts a public hearing and provides the county board of supervisors a committee report and recommendation on determination. The public hearing is conducted to receive objections, criticisms or suggestions with respect to the necessity of the proposed district as outlined in the petition; to consider the beneficial impacts to the property as a result from attachment to the district; and to review any written objections received by the County on the proposed petition for attachment.
  - b. The county board of supervisors must make findings concerning the necessity of the attachment of territory and declare the territory either attached or not.
5. Under Section 33.33(3), proposals for detachment are considered by the commissioners without involvement of the county.
6. In accordance with Section 33.26(2), the Land Information Department did cause to be published in the Inter-County Leader on June 21, 2012 a notice of public hearing of the Land Information Committee on July 11, 2012 concerning the petition/motion of

Commissioners to attach certain lands to the district boundaries. Said notice affixed thereto and incorporated therein the boundaries of the proposed district in accordance with the statute.

7. In accordance with Section 33.26(2), the Land Information Department did cause to be mailed to the last-known address of each landowner affected by the petition/motion for attachment a copy of said notice of public hearing and boundaries of the proposed district boundaries.
8. In accordance with Section 33.26(5), the Land Information Department did cause to be mailed to the Wisconsin Department of Natural Resources a copy of said notice of public hearing and boundaries of the proposed district boundaries.
9. On July 11, 2011 the Committee did hold a public hearing on the motion for attachment of the Commissioners. During the public hearing, the Committee received clarification by Corporation Counsel that the jurisdiction of the Committee was limited to the issue of attachment pursuant to Section 33.33(2).
10. The Committee received the verbal testimony of Commissioner Chairperson Sam Weber. Ms. Weber stated that there was a need to update the lake district boundary from the 1976 map and the petition was brought forward to clearly define the district boundary to include those properties that are within 1000 feet of Big Blake Lake and to remove other properties that were located within the initial district boundary but situated more than 1000 feet of Big Blake Lake. Ms. Weber explained that the updated district boundary would bring into the revised district eight properties and remove one property. Ms. Weber stated that the properties brought into the new district boundary would benefit from water quality initiatives through the Big Blake Lake Protection and Rehabilitation District. Ms. Weber discussed that the district had undertaken aquatic plant management projects and specified that a mechanical harvester had been used to harvest curlyleaf pondweed. Ms. Weber stated that the district would apply for other grants and that the properties added through the proposal would benefit from water quality projects that are district sponsored.
11. The Committee also received the testimony of Ms. Linda Binfet. Ms. Binfet stated that their family owned two parcels within the proposed district. Ms. Binfet stated that she was opposed to the proposal to include the parcels owned by the family. Both parcels are within 1000 feet of Big Blake Lake. Ms. Binfet stated that she objected to the proposed attachment because she did not know how the redistrict would affect the 40-acre parcel.
12. The Committee received clarification from Ms. Weber on how the Binfet lands were affected. The Committee received testimony that one parcel was within the exiting district boundary and the northern parcel was being brought in because the southern border was within 1000 feet of Big Blake Lake.
13. The Committee received information from Ms. Sara McCurdy, Land Information Director. The Committee received and marked as exhibits records presented by Ms. McCurdy, as follows:

- a. Exhibit No. 1: Petition

- b. Exhibit No. 2: Maps of Proposed District Boundaries (Big and Small)
- c. Exhibit No. 3: The 1976 Resolution Establishing District Boundary
- d. Exhibit No. 4: Notice of Public Hearing

Said exhibits are incorporated in this Committee Report and are on file with the Land Information Department.

- 14. No other persons appeared during the public hearing. The County received no written commentary regarding the petition.
- 15. After closing the public hearing, the Committee received from Corporation Counsel proposed necessary findings. The Committee adopted a motion to accept the proposed findings as follows:
  - a. That the Committee has jurisdiction to conduct the public hearing pursuant to Section 33.26(2).
  - b. That proper notice was provided to the public by publication through the Inter-County Leader.
  - c. That proper notice was provided to owners of affected lands by requisite mail.
  - d. That the petition, Exhibit No. 1, was based upon the motion of the Commissioners as permitted by Section 33.33(2).
  - e. That the proposed attachment of lands to the existing district is necessary.
  - f. That the public health, comfort, convenience, necessity or public welfare will be promoted by attachment of the lands to the current district as petitioned.
  - g. That the property to be included in the district will be benefited by the attachment/expansion of the proposed district boundaries.
- 16. The Committee adopted a motion to accept the Big Blake Lake Protection and Rehabilitation District petition for expansion and clarification, and to recommend to the Polk County Board of Supervisors approval of the petition, consistent with the adopted findings and the record on the petition and public hearing.
- 17. Upon the petition and the record of the public hearing and pursuant to Sections 33.26(3) and 33.33(2), the Committee recommends that the Polk County Board of Supervisors adopt a resolution that contains a finding of necessity of attachment, adopts the report this report of the Committee and declares the proposed territory attached. This Committee Report shall be attached to and incorporated into said proposed resolution.

Committee Report adopted by Land Information Committee during its August 1, 2012 meeting.

Respectfully,



Kim O'Connell  
Chairperson

Dated: 8-1-12

RESOLUTION \_\_\_-12

Resolution to Adopt Draft Master Fee Schedule for inclusion in the 2013 Budget Proposal

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, pursuant to Polk County Policy 880, *Budget Preparation and Execution*, the County  
2 Board of Supervisors adopts a fee schedule that incorporates any fees or charges, including fees for  
3 service, over which the County Board has discretion; and  
4

5 WHEREAS, consistent with Policy 880, the departments have submitted their respective fee data,  
6 consisting of past year fee rate, current year fee rate, proposed rate, past year actual revenues,  
7 current year projected revenues, forward year estimated revenues and an estimate of the actual cost  
8 of providing the service to which the fee relates; and  
9

10 WHEREAS, upon review of the data received, the County Administrator recommends that the  
11 County Board of Supervisors adopt the draft master fee schedule as attached hereto and incorporated  
12 herein along with the 2013 budget.  
13

14 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the  
15 Draft Master Fee Schedule, attached hereto and incorporated herein, for incorporation in the 2013  
16 budget recommendation by the county administrator.  
17

18 BE IT FURTHER RESOLVED that the projected revenues from those fees reflected in said schedule  
19 shall be incorporated into the 2013 proposed budget and both fees and revenues therefrom may be  
20 amended in the same manner as said proposed budget.

Funding Amount: Not Applicable  
Funding Source: Not Applicable  
Date Finance Committee Advised: Not Applicable  
Finance Committee Recommendation: Not Applicable  
Effective Date: Upon Passage  
Date Submitted to County Board: August 21, 2012  
County Board Action: \_\_\_\_\_  
Submitted by: \_\_\_\_\_

21 \_\_\_\_\_  
Dana Frey, County Administrator

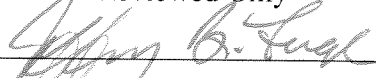
Review By County Administrator:

- Recommended  
 Not Recommended  
 Reviewed Only

\_\_\_\_\_  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Jeffrey B. Fuge, Corporation Counsel

At its regular business meeting on August 21, 2012, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution \_\_\_\_-12; Resolution to Adopt Draft Master Fee Schedule for 2013 Proposed Budget, by a simple majority vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
William Johnson, IV  
County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, County Clerk

**Polk County 2013 Draft Comprehensive Fee Schedule**

8/9/2012

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments		
Aging	Meal Donation/per Meal	4.00	4.00			
	Mileage Donation/per Mile	0.55	0.55			
Buildings	Endeavors utilities and lease costs	34,800.00	34,800.00	Plus custodial costs per current practice		
	Literacy Rent	840.00	-	Moved		
Corp Counsel	Attorney Fees	n/a	300.00	Wis. Stat. 814.01(1)		
County Clerk	Marriage License Fee	80.00	80.00	Trivin fee change		
	Marriage Waiver Fee	10.00	10.00			
	Passport Application Fee	25.00	25.00			
	Passport Photo Fee	9.95	9.95			
	Temp. Plat Fee Counter Fee (set by State)	5.00	5.00			
	DMV Tabs & Plates per Application (Set by TriVin)	18.20	17.80			
	Large Assembly Permits (fee per day)	100.00	100.00			
	<b>SVRS Support Fees</b>					
	Population 1-599	300.00	300.00			
	Population 600-999	400.00	400.00			
	Population 1000-1499	500.00	500.00			
	Population 1500-1999	600.00	600.00			
	Population 2000-2999	700.00	700.00			
Any Special Election plus \$.25 per eligible voter	100.00	100.00				
District Attorney	Restitution Surcharge - percentage of total	10%	10%			
	DJOC Fee	100.00	100.00			
	<b>Discovery Photocopies</b>					
	State Public Def per page	0.20	0.20			
	Private Bar per page	0.50	0.50			
	<b>Discovery CD/DVD</b>					
	State Public Def each	5.00	5.00			
	Private Bar each	10.00	10.00			
	<b>Discovery VHS</b>					
	State Public Def each	5.00	5.00			
	Private Bar each	5.00	5.00			
	<b>Discovery Cassette Tapes</b>					
	State Public Def each	5.00	5.00			
	Private Bar each	5.00	5.00			
	<b>Discovery Photograph Reprints</b>					
	State Public Def each max for 5x7 smaller	0.50	0.50			
	State Public Def each max for 5x7 larger	1.00	1.00			
	Private Bar each any size	2.00	2.00			
	<b>Discovery Counter Copies</b>					
	State Public Def each	0.20	0.20			
	Private Bar each	2.00	2.00			
	Extension	Polk-St. Croix-Pierce Leadership Academy/person	250.00		250.00	
		Workshops/person	10.00		10.00	
Land Use Tour		50.00	50.00			
Pesticide Applicator Training/person		30.00	30.00			
Annual Bee (\$1.00 a yard, maximum of \$5.00)		1.00	1.00			
Family Living - Divorce Education/person		25.00	25.00			
Bulletins		price on back	price on back			
GAM	Semi-private Rooms for Skilled Care/per day	211.00	211.00			
	Private Rooms for Skilled Care/per day	226.00	226.00			
	Alzheimer's Unit for Semi-Private Rooms/per day	220.00	220.00			
	Alzheimer's Unit for Private Rooms/per day	235.00	235.00			
Highway	<b>Access Permit</b>			Revised Utility Policy to reflect actual costs Revised Utility Policy Revised Utility Policy *Requires meeting w/ Highway Commissioner New; reflects costs		
	Housing Developments	500.00	500.00			
	Residential	285.00	285.00			
	Field Access	175.00	175.00			
	Minor Modifications	50.00	50.00			
	<b>Utility Permit</b>					
	Projects under \$5,000	25.00	50.00			
	\$5,001 - \$100,000	100.00	150.00			
	\$100,001 - 1,000,000	250.00	300.00			
	* \$1,000,000 +		500.00			
	Bore Pre- & Post-Inspections (per boring)	n/a	100.00			
	<b>Oversize Load</b>					
	Single Trip	25.00	25.00			
Multiple Trips	100.00	100.00				
Housemoving Permit	50.00	50.00				

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments
Human Services	Psychiatric Services/hr	250.00	250.00	
	Mental Health Nursing Services/hr	75.00	75.00	
	Intake and Psychotherapy (Masters Level Clinician)/hr	120.00	120.00	
	Intake and Psychotherapy (Bachelors Level Clinician)/hr	110.00	110.00	
	Group Therapy/hr	50.00	50.00	
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	275.00	275.00	
	Court Ordered AODA Assessment (Self-pay in advance, No Sliding Fee)/hr	220.00	220.00	
	Voluntary AODA Assessment/hr	220.00	220.00	
	Intake and Counseling (Masters Level Clinician)/hr	120.00	120.00	
	Intake and Counseling (Bachelors Level Clinician)/hr	110.00	110.00	
	Group Sessions/hr	50.00	50.00	
Case Management/CSP	61.00	75.00	Reflects actual costs	
Land & Water	Pit Inspection	600.00	600.00	
	<b>Nonmetallic Mining Reclamation</b>			
	1-5 acres	175.00	175.00	
	6-10 acres	350.00	350.00	
	11-15 acres	525.00	525.00	
	16-25 acres	700.00	700.00	
	26-50 acres	810.00	810.00	
	51+ acres	870.00	870.00	
	<b>Storm Water Erosion Control</b>			
	Misc. grading/filling or building, etc.	250.00	250.00	
	Multi-family residences (3 or more units)	200+25/unit	200+25/unit	
	Subdivisions or 1-2 family condo units	400+35/lot	400+35/lot	
	Commercial, retail, industrial, mfg, bldgs	600+100/acre>2	600+100/acre>2	
	Golf Courses	500+20/acre >120 acres	500+20/acre >120 acres	
	Utilities	0.15	0.15	
	New Mine Reclamation Plan Review Fee	500.00	500.00	
	Expedited New Mine Reclamation Plan Review Fee	2,000.00	2,000.00	
	Reclamation Plan Review Fee for a new Hard Rock Quarry Mine (zoned)	8,000.00	8,000.00	
	Reclamation Plan Review Fee for a new Hard Rock Quarry Mine (unzoned)	12,000.00	12,000.00	
	Conservation Materials Fabric/ft	2.50	2.75	Increased costs
	Conservation Materials Mulcher /hr	50.00	50.00	
	Cons. Fees From Other Counties	wages & benefits	wages & benefits + 5%	Include indirect costs
	LWRD Revenue From Townships	wages & benefits	wages & benefits + 5%	Include indirect costs
	LWRD Contracted Services	wages & benefits	wages & benefits + 5%	Include indirect costs
	<b>Tree Sales</b>			
	Norway Pine	1.08	1.08	
	White Cedar	1.08	1.08	
	White Spruce	1.08	1.08	
	White Birch	2.50	1.08	Decreased costs
	White Oak	1.08	1.08	
	Red Maple	1.08	1.08	
American Hazelnut Shrub	1.08	1.08		
Gray Dogwood Shrub	1.08	1.08		
Black Cherry Shrub	1.08	1.08		
Blueberries	1.50	1.50		
Apple Trees	10.00	10.00		
Land Information	Conventional Septic Tank Fee	425.00	425.00	
	Holding Tank Septic Fee	600.00	600.00	
	In-Ground Pressure, Mound, Experimental System	425.00	425.00	
	Sanitary Inspection	250.00	250.00	
	Wis. Fund Grant Application for Sewer System Replacement	125.00	125.00	
	<b>Land Use</b>			
	Houses, Commercial, Special Exceptions, Signs	375.00	375.00	
	Additions to Dwellings	250.00	250.00	
	Accessory Buildings	150.00	150.00	
	Grading/Filling after-the-fact	1,050.00	1,050.00	
	Temporary Permit	200.00	200.00	
	Run-off Rating Review	100.00	100.00	
	Removal of vegetation in buffer zone, Landscaping	50.00	50.00	
	Telecommunication Tower Condition Use Permit	2,100.00	2,100.00	
	Permit for Wireless Comm. Facility	350.00	350.00	
	Biennial Report fee (telecomm. Towers)	200.00	200.00	
	Plat Review / per lot - Preliminary Plat	600, +50/lot	600, +50/lot	
	Plat Review / per lot - Final Plat	600.00	600.00	
	Minor Plat Certified Survey Map	400.00	400.00	
	Subdivision Ord / WLIA Land Records Fees/document	6.00	6.00	
	Subdivision Ord / WLIA Land Records Internet /document	2.00	2.00	
Subdivision Ord / Base Mapping/parcel	11.00	11.00		

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments
Land Information	<b>GIS Mapping Fees</b>			
	Plotted - Drawing or Aerial Photos, etc... 8 1/2" X 11" 11" X 17" 18" X 18" or 16" X 21" 24" X 24" 30" X 30" or 21" X 33" 36" X 36" or 33" X 43" Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17") Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	5.00 7.50 12.00 15.00 20.00 35.00 1.00 0.25	5.00 7.50 12.00 15.00 20.00 35.00 1.00 0.25	
Land Information	<b>Digital Data</b>			
	Parcel Data All Other GIS Data/per MB <i>Orthophotos: Natural Color 2010 (12" Resolution)</i> Tif image, per 2X2 section tile, per image tile MrSID image, per 2X2 section tile, per image tile Tif image, per 2X2 section tile, per town MrSID image, full county Tif image, full county (portable hard drive necessary) <i>Orthophotos: Natural Color 2006 (12" Resolution)</i> Tif image, per 1X2 section tile, per image tile Tif images, per 1X2 section tiles, per town MrSID image, per town MrSID image, full county Tif image, full county (portable hard drive necessary) <i>Orthophotos: B&amp;W 2001 (18" Resolution)</i> Tif image, per 3X3 section tile, per image tile Tif images, per 3X3 section tiles, per town MrSID image, full county <i>Orthophotos: B&amp;W 1996 (1 Meter)</i> Tif image per town tile, per image tile Tif image, per town tile, per town Tif images, per town tile, full county	0.10 10.00 50.00 25.00 350.00 750.00 1,000.00 25.00 350.00 100.00 750.00 1,000.00 15.00 40.00 500.00 40.00 40.00 40.00 500.00	0.10 10.00 50.00 25.00 350.00 750.00 1,000.00 25.00 350.00 100.00 750.00 1,000.00 15.00 40.00 500.00 40.00 40.00 40.00 500.00	
Law Enforcement	<b>Civil Process</b>			
	Paper Service Writ of Eviction/Assistance Writ of Replevin Writ of Execution Notarized Affidavit Sheriff's Sale Foreclosure/Execution	75.00 100/65 100/65 100/65 10.00 150.00	75.00 100/65 100/65 100/65 10.00 150.00	
Law Enforcement	<b>Jail Division</b>			
	Out-of-County Huber Fees /day Huber Fees /day Out of County Boarding /day Booking Fees	25.00 15.00 40.00 25.00	25.00 15.00 40.00 25.00	
Law Enforcement	<b>Alarm Fees</b>			
	False Alarm Fees 1st/2nd/subsequent	0/50/100	0/50/100	
Law Enforcement	<b>Records</b>			
	Digital Audio Media (create/duplicate) Digital Video Media (create/duplicate) Digital Photo Media (duplicate) Paper Photo Sheet Paper Copies Large Batch (per 10 page or more)	n/a n/a n/a n/a n/a	40 / 10 30 / 10 10.00 2.00 0.20	New; reflects costs New; reflects costs New; reflects costs New; reflects costs New; reflects costs
Lime	50-59 /ton 60-69 /ton Slag/ton Class 5/ton Class 5 (discount)/ton Deco/ton 2" Clean/ton 3/4" Clean/ton 3" Clean/ton Trail & Paddock Mix ( 3/8" -)/ton Rip Rap/ton Pit Run/ton 3/4 " Unclassified/ton Boulders/ton Flat Rock/ton Utility Rock/ton 2" Unclassified/ton Unclassified Deco/ton Packer Blend/ton Pickups	8.00 9.25 5.75 7.75 6.97 13.50 12.50 15.50 12.50 6.00 32.00 20.00 7.25 40.00 40.00 11.50 10.00 10.00 11.00 25.00	9.00 10.50 5.75 7.95 7.15 13.50 12.50 15.50 12.50 6.00 32.00 20.00 7.25 40.00 40.00 11.75 10.20 10.20 11.00 25.00	Increased production costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs Increased costs



Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments
Medical Examiner	Cremation Fee/Records Disinterment	150.00	175.00	Increased costs
	Death Certificate Signing Fee	n/a	100.00	New; reflects costs
	Release of Med Records	n/a	50.00	New; reflects costs
Parks	Camping Fee per night	10.00	15.00	Increased costs
	Shelter reservations	40.00	40.00	
	Gandy Dancer State Bike Passes Annual Pass	20.00	20.00	
	Daily Pass	4.00	4.00	
Public Health	Skilled Nurse Visit	210.00	210.00	
	Home Health Aide Visit	85.00	85.00	
	Personal Care Worker	40/Hr	50/Hr	To reflect actual cost
	Physical Therapy Visit	125.00	150.00	To reflect actual cost
	Speech Therapy Visit	125.00	150.00	To reflect actual cost
	Medication Setup	70.00	75.00	To reflect actual cost
	Foot Care	30.00	30.00	
	Case Management	45/Hr	45/Hr	
	Influenza Vaccination	30.00	30.00	
	Pneumonia Vaccination	45.00	50.00	To reflect actual cost
	Hepatitis B	35.00	35.00	
	Mantoux	5.00	10.00	To reflect actual cost
	Jail Nurse	40/Hr	40/Hr	
	Jail LPN	32/Hr	32/Hr	
School Nursing (1st 12 hours exempt)	\$42.00	\$42.00		
Public Health	ABC for Health Rent	3,000.00	3,000.00	
	<b>Breast Pumps</b>			
	Electric	165.00	165.00	
	Manual	30.00	30.00	
	<b>Nursing Services</b>			
	New - 10"	29.00	33.00	To reflect actual cost
	New - 20"	41.00	55.00	To reflect actual cost
	New - 30"	53.00	67.00	To reflect actual cost
	New - 45"	76.00	84.00	To reflect actual cost
	Est - 5"	16.00	18.00	To reflect actual cost
	Est - 10"	28.00	33.00	To reflect actual cost
	Est - 15"	34.00	45.00	To reflect actual cost
	Est - 25"	47.00	52.00	To reflect actual cost
	New Prevention 12 - 17	72.00	80.00	To reflect actual cost
	New Prevention 18 - 39	72.00	80.00	To reflect actual cost
	New Prevention 40 - 64	72.00	80.00	To reflect actual cost
	Est Prevention 12 - 17	58.50	65.00	To reflect actual cost
	Est Prevention 18 - 39	58.50	65.00	To reflect actual cost
	Est Prevention 40 - 64	58.50	65.00	To reflect actual cost
	Patient Education	60.00	-	Move to other codes
	Teen Exam	10.00	-	Move to other codes
	<b>Lab Services</b>			
	Pap Smear	25.00	-	Move to other codes
	Chlamydia	56.00	62.00	To reflect actual cost
	GC	56.00	62.00	To reflect actual cost
	VDRL	28.50	28.50	
	Hepatitis C	n/a	55.00	
	Herpes	127.50	135.00	To reflect actual cost
	Hemoglobin	9.50	10.00	To reflect actual cost
	U/A gluc	8.00	10.00	To reflect actual cost
	U/A Chem	8.00	10.00	To reflect actual cost
	KOH	8.25	15.00	To reflect actual cost
	HPV DNA	56.00	62.00	To reflect actual cost
	Thin Prep	38.00	45.00	To reflect actual cost
	Lipid	24.39	-	Do not perform
	PP Blood Gl	12.59	-	Do not perform
	HIV	33.50	35.00	To reflect actual cost
	Pregnancy Test	9.00	13.00	To reflect actual cost
	Collection/Handl	7.48	10.00	To reflect actual cost
	Injection Fee	7.50	10.00	To reflect actual cost
	Destruction of lesions	47.00	52.00	To reflect actual cost
	HPV tx 14	47.00	52.00	To reflect actual cost
	HPV tx 15+	54.15	68.00	To reflect actual cost
	<b>Supplies</b>			
	Nuva Ring	42.16	42.16	
	Oral Contraceptives	35.12	35.12	
	Depo Provera	62.31	62.31	
Evra Patch	44.15	44.15		
Condoms per 12	10.10	10.10		
Fe Condoms	3.44	3.44		
Gel (Tube)	15.49	15.49		
Plan B	26.00	26.00		

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments
Public Health	<b>Antibiotics</b>			
	Doxycycline	9.49	9.49	
	Metronidazole	10.29	10.29	
	Azithromycin	22.99	22.99	
	Ceftriaxon	12.48	12.48	
	Fluconazol	7.87	7.87	
	<b>Males charges</b>			
	Chl	48.50	-	Move to other codes
	GC	48.50	-	Move to other codes
	HIV	33.50	-	Move to other codes
	<b>Restaurant (License Fee+State Surcharge) Total</b>			
	Prepackaged	116.00	116.00	
	Simple	253.00	253.00	
	Moderate	363.00	363.00	
	Complex	594.00	594.00	
	Temp	100/ 50/ 25	100/ 50/ 25	
	<b>Pre-inspection</b>			
	Prepackaged	150.00	150.00	
	Simple	200.00	200.00	
	Moderate	300.00	300.00	
	Complex	400.00	400.00	
	<b>Other</b>			
	Church			Same as regular license fees
	Caterer			Same as regular license fees
	Civic or Fraternal			Same as regular license fees
	<b>Schools</b>			
	Simple Food Service	115.00	115.00	
	Moderate Food Service	315.00	315.00	
	<b>Lodging (License Fee+State Surcharge) Total</b>			
	5-30 Rooms	226.00	226.00	
	31-99 Rooms	308.00	308.00	
	100-199 Rooms	391.00	391.00	
	200+ Rooms	539.00	539.00	
	Bed/Breakfast - 8 or less Rooms	143.00	143.00	
	Tourist Rooming House 1-4 Rooms	143.00	143.00	
	<b>Pre-inspection</b>			
	5-30 Rooms	200.00	200.00	
	31-99 Rooms	250.00	250.00	
	100-199 Rooms	350.00	350.00	
	200+ Rooms	450.00	450.00	
	Bed & Breakfast	150.00	150.00	
	Tourist Rooming House	150.00	150.00	
	<b>Recreational Facilities (License Fee + State Surcharge) Total</b>			
	Campground 1-25 Sites	193.00	193.00	
	Pre-inspection	200.00	200.00	
	Campground 26-50 Sites	275.00	275.00	
	Pre-inspection	250.00	250.00	
	Campground 51-100 Sites	336.00	336.00	
	Pre-inspection	300.00	300.00	
	Campground 100-199 Sites	391.00	391.00	
Pre-inspection	350.00	350.00		
Campground 200+ Sites	451.00	451.00		
Pre-inspection	400.00	400.00		
Rec/Ed Campground	556.00	556.00		
Pre-inspection	400.00	400.00		
Swimming Pool	165.00	165.00		
Tattoo/Body Piercing	149.00	149.00		
Pre-inspection	140.00	140.00		
Combination Tattoo/Piercing	242.00	242.00		
Pre-inspection	145.00	145.00		
DNR Transient Well Program ( fee per well tested)	n/a	40.00	New; actual costs	
Radon Kits	8.00	8.00		
<b>Serve Safe</b>				
Initial	130.00	130.00		
Recertification	50.00	50.00		

Department	Type of Fee	2012 Fee Rate	2013 Fee Rate	Comments
Recycling	Appliances Solid Waste	15.00	15.00	
	Gas Ammonia appliance over 4'	175.00	175.00	
	Gas Ammonia appliance under 4'	100.00	100.00	
	Air conditioners	25.00	25.00	
	Plastic Water Heaters	25.00	25.00	
	Commercial Air conditioners	450.00	450.00	
	Commercial Hot water	60.00	60.00	
	Commercial Appliance per cu.ft.	1.50 per cu ft	1.50 per cu ft	
	Water softeners	20.00	20.00	
	Electronics Monitors	10.00	10.00	
	Printer	5.00	5.00	
	CPU	5.00	5.00	
	Laptop	15.00	15.00	
	Copiers per lb	.35 /lb	.35 /lb	
	Misc computer equip per lb	.30 /lb	.30 /lb	
	TV, VCR,DVD per lb	.15/ lb	.15/ lb	
	Bulbs 4' and under	0.75	0.75	
	5'and over	1.00	1.00	
	Compacts	0.75	0.75	
	U Shaped	0.75	0.75	
	Broken Bulbs	3.00	3.00	
	Ultra Violet	6.00	6.00	
	HID	3.00	3.00	
	Ballast	3.00	3.00	
	Propane cylinders 4-40 lb	6.00	6.00	
	Propane cylinders 100 lb	12.00	12.00	
	Oil filters	0.50	0.50	
	Tires per lb	.10 /lb	.10 /lb	
	Off Road Tire per lb	.26 /lb	.26 /lb	
	Car and Truck with Rim	2.00 plus .10 lb for rim	2.00 plus .10 lb for rim	
	Heavy Truck Rim	10.00 plus .10 lb for rim	10.00 plus .10 lb for rim	
	Confidential Shredding per lb.	.08 /lb	.08 /lb	
	Mattress	10.00	10.00	
Register of Deeds	Recording/Filing Real Estate Docs	30.00	30.00	
	Plats-Subdivision/Cemetery/Condo	50.00	50.00	
	Transportation Project Plats	25.00	25.00	
	Copies of R.E. Documents / per document/per copy/add page	\$2 + 1	\$2 + 1	
	Vital Record Copies / per person/per copy/add page	\$20 + 3	\$20 + 3	
	R.E. Transfer Fees (\$3 per \$1,000)	\$3 per \$1,000	\$3 per \$1,000	
Treasurer	Delq Report--emailed	no charge	no charge	
	Fax/Copies/Misc Charges	\$0.25 -\$1/pg	\$0.25 -\$1/pg	
Treasurer	Misc Tax Searches	\$1/pg 2000 & prior years	\$1/pg 2000 & prior years & .25/pg 2001 forward	Recover costs
	Tax Deed Fees	165.00	165.00	

POLK COUNTY BOARD OF SUPERVISORS  
Minutes from Tuesday, August 21, 2012  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johnson called the regular August 21, 2012 meeting of the Polk County Board of Supervisors to order at 6:30 PM.

Chairman Johnson recognized Carole Wondra, County Clerk for purposes of receiving evidence on proper notice. County Clerk informed the County Board that notice of the agenda was properly posted in three public buildings, published in the county's legal paper and posted on the county website the week of August 13, 2012. Chairman Johnson recognized Corporation Counsel, Jeffrey Fuge, for purposes of receiving legal opinion with respect to sufficiency of notice. The County Board received the verbal opinion of Corporation Counsel that the advance written notice posted and published as described by the County Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and notice provisions of County Board Rules of Order.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. The County Clerk took roll: 21 members present. Chairman Johnson announced that the Chair had granted Supervisors Jared Cockroft & Kathryn Kienholz leave and that their absence was excused. Chairman Johnson led the pledge of Allegiance. Chairman Johnson led the Board in time for reflection.

Chairman Johnson called for a motion to approve the consent agenda as published. **Motion (Jepsen/Masters) to approve the consent agenda, as published.** Chairman Johnson called for voice vote. **Motion to approve Consent Agenda, carried** by unanimous voice vote.

Time was given for public comments.

Chairman Johnson presented the Chairman's Report.

Chairman Johnson presented his Supervisor appointment of Craig Moriak to the CDBG Consortium as Polk County's Representative. Polk County Planner, Tim Anderson explained the newly formed Community Development Block Grant Consortium. **Motion (Brown/Caspersen) to confirm the Chairman's appointments.** Chairman Johnson called for voice vote. **Motion carried** by unanimous voice vote.

Chairman Johnson recognized County Administrator Frey for receipt of the County Administrator's Report and also the Finance Report. 2011 Annual Reports were received by the Supervisors.

Chairman Johnson recognized County Administrator Frey for the purposes of considering confirmation of appointments offered by the County Administrator. County Administrator Frey presented the offer of appointments as noticed:

Debra Peters - to Polk County Housing Authority (5 yr. term, 7/1/12 -2017)

David Muller & Gary Dado – Renewable Energy (2 yr. term 7/1/12-2014)

Harlen Hegdal – to Golden Age Manor Board (2 yr. term, 7/1/12- 2014)

Marlin Baillargeon – to River County Resource Conservation & Dev.(2 yr term 7/1/12-2014)

Mid-term Redistricting Committee (term to expire November 15, 2012)

Robert Rasmussen, Jerry Willits, Tom Olson, Brad Olson, Ed Gullickson, Jim Beistle, Bill Alleva, Robert Blake, and Joanne Hallquist.

**Motion (Brown/Masters) to confirm the appointments offered by County Administrator.**

Chairman Johnson called for voice vote. **Motion carried** by unanimous voice vote.

## Resolutions and Ordinances:

**Chairman Johnson called to the floor Resolution 32-12, Resolution to Approve Expansion of the Big Blake Lake Protection and Rehabilitation District. Motion (O'Connell/Moriak) to approve said resolution. Motion (H.Johansen/Masters) to amend Resolution 32-12 by adding the Big Blake Lake District Boundary Map. Motion to approve amending Resolution 32-12 and adding the map, carried** by unanimous voice vote. Chairman Johnson recognized Corporation Counsel, Jeff Fuge who commented on the resolution. Sam Rivers-Weber, representing the Big Blake Lake District also addressed the resolution and answered questions. Chairman Johnson called for voice vote. **Motion to approve Resolution 32-12 as amended, carried** by unanimous voice vote. Resolution adopted.

**Chairman Johnson called to the floor Resolution 33-12, Resolution to Adopt Draft Master Fee Schedule for Inclusion in the 2013 Budget Proposal. Motion (Jepsen/Brown) to approve said resolution.** Administrator Frey addressed the Draft Fee Schedule. **Motion (Masters/Schmidt) to amend Resolution 33-12 by striking out "1<sup>st</sup> 12 hours exempt" under the Public Health Department Type of Fee following School Nursing. Motion to amend Resolution 33-12 carried,** by unanimous voice vote. Chairman Johnson called for a voice vote. **Motion to approve Resolution 33-12 as amended, carried** by voice vote. Resolution adopted.

Supervisor's reports were given.

Motion (Brown/D. Johansen) to adjourn. Carried. Meeting adjourned 8:02pm.