

# Care-A-Vans

*Polk County Transportation for the Disabled & Elderly, Inc.*

*A private non-profit non-county funded entity*

Agenda for the November 16, 2011 board meeting of Polk County Transportation for the Disabled & Elderly, Inc.

Polk County Government Center, Conference Rooms A & B (next door to Aging Programs)

100 Polk County Plaza, Balsam Lake WI 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bill

1:30 Call to Order

Approval of Agenda

Minutes

Financial Reports & Bills

Old Business

5310 Grant Vehicle, New Van was delivered on November 3

Concealed carry law and how it affects our drivers

New Business

Sealed bids are in for disposal of Van #27. Open bids and report new recipient of van.

The merging of the Aging Department and the ADRC.

Dana Reese has been hired as the new Director for Golden Age Manor

Change date of next meeting to January 11?

Need for a Vice chair

Discussion on number of vans and drivers

Information: Leslie will be on an extended vacation until late spring

Next Meeting Date: Open to discussion, but probably January 11, 2012.

Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Requests are confidential.

## **Polk County Transportation Corporation Minutes**

The Polk County Transportation Corporation met on Wednesday, November 16, 2011 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 p.m.

### **Members in attendance:**

Leslie Larsen  
Rick Gates  
Stuart Swenson  
Kathy McGurran  
Dianna Manning  
Pat Schmidt  
Caralynn Hodgson

### **Absent:**

Mike Seversen  
Nursing Home Representative

### **Others Present:**

Barb Ceder  
Dana Frey  
Jeff Fuge

Finance Committee met at 1:15 p.m. Larsen reviewed and signed vouchers.

Meeting was called to order by Larsen at 1:30 p.m.

**Motion was made and seconded (Schmidt/Nelson) to approve the agenda. All in favor. Motion carried.**

**Motion made and seconded (Manning/Gates) to approve the September 2011 minutes. All in favor. Motion carried.**

Financial Report and Bills: Larson passed out the financial reports and the current billing as reviewed by the Finance committee. Larsen reported nothing out of the ordinary. The major expense was fuel, followed by repair bills. **Motion made and seconded (Manning/Swenson) to approve the Financial Reports and pay vouchers. All in favor. Motion carried.**

### **Old Business**

Dianna Manning reported on Endeavor's new program offering Adult Day Services for individuals with memory loss. The Service is now licensed and ready to go.

The new van from the 5310 grant cycle 35 has arrived and is on the road. The title came in the wrong name but is being corrected.

Jeff Fuge came in for a discussion on the "conceal & carry" law and how it would work within county buildings and outside of them. He reported that Transportation Corp. could make their own work rule stating that driver's cannot carry weapons. Gates felt the subject may be a non-issue, since drivers can legally carry. Larsen stated that she wanted

to know all rights and options in case Transportation Corp. needed to do something.  
**Motion was made (Swenson/Manning) to not take any action right now. All in favor.**  
**Motion carried.**

### **New Business**

The merge between the Aging Department and the ADRC has been approved. Dana Frey and Pat Schmidt held a discussion on what has transpired so far. Laura Neves will be the director. Laura will hire a supervisor for the Aging Department. There will still be a Council on Aging but it will be a sub-committee of the ADRC. GWARR still needs to approve the final plan. Dana Frey does not feel that Transportation Corp. will be affected by the merge but several members of the board are unsure as the Aging Director always took a major role with the running of Trans.Corp. Mention was made about changing the bylaws to include a board member that is something other than the Director of Aging.

Larsen open the sealed bids that came in for Van #27 and the highest bid was from Diversified Services, Inc. for \$2899.99. Barb Ceder will contact the bidders.

Dana Reese has been hired as the Director of Golden Age Manor. She has not started yet at this point but will next week. Pat Schmidt thought it would be a good idea to wait until December to contact Ms. Reese about becoming a board member. Barb Ceder will draft the letter to send in December.

There was a discussion on what size of a van to ask for in the 5310 grant cycle 36. Barb Ceder will check the possibility of switching from a 7/1 to a mini-van. If a switch in size can be done only one would be needed for grant cycle 37. If not, Trans. Corp. will stay with the 7/1. There was also a discussion on storing vans that are remaining on the Government Center premises for the winter. Ceder will check with Deb Peterson.

Manning asked for a letter of support for a grant to help the costs of transporting people to the new Adult Day Center. Larsen will write the letter. Larsen mentioned that she will be out of this area for 3 months and Transportation Corp. will need a vice-chair in place while she is gone.

### **Next Meeting:**

Larsen wanted to change the date of the next meeting to January 11, since she will be gone for 3 months after the 11th. No one had a problem with that. The next meeting is at 1:15 p.m. for Finance Committee (vouchers) and 1:30 for full Board on Wednesday, January 11, 2012. The Meeting will be held in Polk County Government Center, Health Department Conference Rooms A & B, First Floor.

### **Adjourn:**

**Motion made and seconded (Nelson/Gates) to adjourn at 2:45 p.m. All in favor.**  
**Motion carried.**