

# Care-A-Vans

*Polk County Transportation for the*

*Disabled & Elderly, Inc.*

*A private non-profit non-county funded entity*

## AGENDA

POLK COUNTY TRANSPORTATION FOR THE DISABLED & ELDERLY, INC

TUESDAY NOVEMBER 16, 2010

POLK COUNTY GOVERNMENT CENTER, **CONFERENCE ROOMS A & B (next door to Aging Programs)**

100 POLK COUNTY PLAZA, BALSAM LAKE 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bills

### 1:30 Call to Order

Approval of Agenda

Minutes

Financial Report & Bills

## OLD BUSINESS

Medical Assistance recertification

Van bid

## NEW BUSINESS

Finance Committee recommendations for 2011

Contracts for 2011

Aging Department 85.21 grant

Driver update

Board update/observations/comments

Information:

Next Meeting Date

## ADJOURN

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Tuesday, 16 November, 2010 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

### Members in attendance:

Stuart Swenson  
Pat Schmidt  
Kathy McGurran  
Kari Flom  
Rick Gates  
Gary Taxdahl  
Caralynn Hodgson  
Janice Nelson

Others in attendance: None

### Approved Absences:

Les Larsen  
Mike Seversen

### Absent:

Diana Manning

Finance Committee met at 1:15. Gates reviewed and signed vouchers.

Meeting was called to order by Gates at 1:31pm.

**Motion made and seconded (Schmidt/Nelson) to approve the agenda. All in favor. Motion carried.**

**Motion made and seconded (Swenson/McGurran) to approve the minutes for September 2010. All in favor. Motion carried.**

### Financial Report and Bills:

Flom passed out the 2010 financial reports (dated September 2010) and the current billing (dated November 16, 2010) as reviewed by the Finance Committee. Discussion was held on the current bills and financial reports. **Motion made and seconded (Hodgson/Swenson) to approve the Financial Reports and pay vouchers. All in favor. Motion carried.**

### Old Business:

Medical Assistance recertification: The approval letter was received dated October 28 from Wisconsin Medicaid that the provider recertification for Polk County Transportation has been received and approved by the State.

Van bid: One van went up for bid. Two sealed bids were received. A bid from Dick Hicks was received for \$1026.26 and a bid from L & C Autoworks was received for \$825.00. **Motion made and seconded (Swenson/Nelson) to accept the bid from Dick Hicks for \$1026.26. All in favor. Motion carried.**

### New Business:

Finance Committee recommendations for 2011: Gates and Larsen discussed the 2011 recommendations prior to today's meeting. The recommendation of the finance committee is to keep rates the same as 2010. **Motion made and seconded**

**(Schmidt/Nelson) to keep rates the same for 2011 as they were for 2010. All in favor. Motion carried.**

Contracts for 2011: The contracts for 2011 will include pager contracts for facilities at the rate of \$65 per month for facilities, \$1.00 per mile for the Aging Department contract and the 'in kind' contract with the Aging Department for management and dispatch of the lift equipped vans. **Motion made and seconded (Hodgsen/Schmidt) to approve initiation of pager contracts. Taxdahl abstains. All voting in favor. Motion carried. Motion made and seconded (McGurran/Taxdahl) to approve initiation of the Aging Department contract. Nelson, Schmidt and Flom abstain. All voting in favor. Motion carried. Motion made and seconded (Nelson/Taxdahl) to approve initiation of the in-kind contract for management and dispatch of the lift equipped vans. All in favor. Motion carried.**

Aging Department 85.21 grant: Flom distributed a draft copy of the Aging Department's 85.21 grant to the group. A portion of this grant is given to the Care a Vans to provide lift equipped service for elderly and disabled of Polk County. The service was last bid in 2006 and will be bid again in 2011. Discussion was held on the draft application.

Driver update: Doug Hallberg passed away on October 26, 2010. Doug was a beloved van driver and will be greatly missed. Discussion was held on the hiring of a driver. Flom shared there are applications on file and we could conduct interviews from the applications on file. **Motion made and seconded (Swenson/Nelson) to approve filling the vacant position from the applications on file. All in favor. Motion carried.**

Board update/observations/comments: Taxdahl asked about the Medical Assistance Transportation broker initiative. No further information beyond the state request for proposal has been released.

Mike is at Craig Institute in Colorado and is anticipating return home at the end of November.

### **Information:**

### **Next Meeting:**

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, , 2011. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

### **Adjourn:**

**Motion made and seconded (Schmidt/Hodgson) to adjourn at 2:30pm. All in favor. Motion carried.**