

# Care-A-Vans

*Polk County Transportation for the*

*Disabled & Elderly, Inc.*

*A private non-profit non-county funded entity*

## AGENDA

POLK COUNTY TRANSPORTATION FOR THE DISABLED & ELDERLY, INC

TUESDAY SEPTEMBER 28, 2010

POLK COUNTY GOVERNMENT CENTER, **CONFERENCE ROOMS A & B (next door to Aging Programs)**

100 POLK COUNTY PLAZA, BALSAM LAKE 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bills

### 1:30 Call to Order

Approval of Agenda

Minutes

Financial Report & Bills

## OLD BUSINESS

Workers Compensation information

5310 Grant update

Van bid

Medical Assistance transportation broker initiative

## NEW BUSINESS

Van updates: two incidents

Medical Assistance recertification: van inspections

Driver update: training

Board update/observations/comments

Information:

Next Meeting Date

## ADJOURN

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## **Polk County Transportation Corporation Minutes**

The Polk County Transportation Corporation met on Tuesday, 28 September, 2010 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

### **Members in attendance:**

Les Larsen  
Pat Schmidt  
Kathy McGurran  
Kari Flom  
Rick Gates  
Gary Taxdahl  
Caralynn Hodgson

### **Approved Absences:**

Stuart Swenson  
Mike Seversen  
Janice Nelson

### **Absent:**

Diana Manning

**Others in attendance:** None

Finance Committee met at 1:15. Larsen and Gates reviewed and signed vouchers.

Meeting was called to order by Larsen at 1:34pm.

**Motion made and seconded (Gates/Hodgson) to approve the agenda. All in favor. Motion carried.**

**Motion made and seconded (Hodgson/Gates) to approve the minutes for July 2010. All in favor. Motion carried.**

### **Financial Report and Bills:**

Flom passed out the 2010 financial reports (dated July 2010) and the current billing (dated September 22, 2010) as reviewed by the Finance Committee. Discussion was held on the current bills and financial reports. **Motion made and seconded (Schmidt/Hodgson) to approve the Financial Reports and pay vouchers. All in favor. Motion carried.**

### **Old Business:**

Workers Compensation information: information was shared regarding discussion between Polk County Government and Liberty Mutual (the workman's compensation company) regarding the coverage for Polk County Transportation for the Disabled & Elderly, Inc. An endorsement has been added to the policy.

5310 Grant update: a media release from Governor Doyle's office was shared with the board. Polk County Transportation/Care a Vans is receiving two vehicles for the 2010-2011 grant cycle. The 12/2 vehicle will be released to Portage County and the 7/1 will stay with Care a Vans.

Van Bid: One vehicle will go up for bid once a driver's van has been repaired (lift) and approved for transporting customers.

Medical Assistance transportation broker initiative: The State has released a request for proposal regarding management of medical assistance transportation. Care a Vans received information from one company requesting information for their bid proposal to the State. The company is providing state wide information sessions during the month of September.

### **New Business:**

Van updates: two incidents: Storms passed through Balsam Lake resulting in severe damage to the 14/2 bus. Insurance has totaled the vehicle due to the expense of the replacement custom windows and the value of the vehicle. A driver backed into a parked car while delivering meals on wheels. The information has been submitted to insurance and repairs are underway.

Medical Assistance recertification: van inspections: the Medical Assistance recertification is underway, due October 15, and van inspections are nearly complete. Two vans will go through a later inspection due to repairs.

Driver update: training: September 30 the drivers and our transportation coordinator will be attending training on sensitivity, seizures, strokes or heart attacks, transporting oxygen tanks, choking, slips or falls and bleeding. The training is free and being offered by the Center for Independent Living. The drivers were recertified in CPR in September.

Board update/observations/comments: Mike Seversen is in Colorado at Craig Institute. Our thoughts and well wishes are with Mike and his family.

**Information:** Flom shared that a woman living in the 3<sup>rd</sup> avenue apartment in Osceola contacted the office on setting up a van to do a shopping run for individuals who live at the 3<sup>rd</sup> ave apartments. Flom has sent out a letter with information and an estimated cost for the trip. Flom will follow through and contact the housing authority to see if any other housing units are interested in this possibility.

### **Next Meeting:**

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, November 16, 2010. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

### **Adjourn:**

**Motion made and seconded (Schmidt/Hodgson) to adjourn at 2:30pm. All in favor. Motion carried.**