

Care-A-Vans

Polk County Transportation for the

Disabled & Elderly, Inc.

A private non-profit non-county funded entity

AGENDA

POLK COUNTY TRANSPORTATION FOR THE DISABLED & ELDERLY, INC

TUESDAY JULY 20, 2010

POLK COUNTY GOVERNMENT CENTER, **CONFERENCE ROOMS A & B (next door to Aging Programs)**

100 POLK COUNTY PLAZA, BALSAM LAKE 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bills

1:30 Call to Order

Approval of Agenda

Minutes

Financial Report & Bills

OLD BUSINESS

Northern Bridges: last date of service

Workers Compensation insurance

Chippewa County vehicle

NEW BUSINESS

Non-Profit Directors & Officers and Employment Practices Liability insurance renewal

5310 Grant: update

Vehicles up for bid

Driver update: training

Board update/observations/comments

Information:

Next Meeting Date

ADJOURN

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Tuesday, 20 July, 2010 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

Members in attendance:

Les Larsen
Pat Schmidt
Stuart Swenson
Janice Nelson
Kathy McGurran
Kari Flom
Rick Gates

Approved Absences:

Diana Manning
Mike Seversen
Caralynn Hodgson

Absent:

Gary Taxdahl

Others in attendance: None

Finance Committee met at 1:15. Larsen and Gates reviewed and signed vouchers.

Meeting was called to order by Larsen at 1:30pm. Pat Schmidt was introduced to the group and the group did introductions of themselves.

Motion made and seconded (Schmidt/Swenson) to approve the agenda. All in favor. Motion carried.

Motion made and seconded (Flom/Swenson) to approve the minutes for May 2010. All in favor. Motion carried.

Financial Report and Bills:

Flom passed out the 2010 financial reports (dated May 2010) and the current billing (dated July 20, 2010) as reviewed by the Finance Committee. Discussion was held on the current bills and financial reports. **Motion made and seconded (Gates/McGurran) to approve the Financial Reports and pay vouchers. All in favor. Motion carried.**

Old Business:

Northern Bridges: last date of service: The last date of service for Northern Bridges will be July 20, 2010. The letter from Northern Bridges was shared with the group. Discussion was held on the discontinuing of service to Northern Bridges clients.

Workers Compensation insurance: Flom has a meeting with Jeff Fuge, Corporation Counsel for Polk County in regards to the topic of Workers Compensation Insurance. Flom will report back to the board at the September meeting.

Chippewa County vehicle: The vehicle has been received and is in service. The van was purchased from Chippewa County for \$7872.

New Business:

Non-Profit Directors & Offices and Employment Practices Liability insurance renewal: Discussion was held on the renewal of the insurance for the board. The information was given to the board members.

5310 Grant: update: No word yet on the 5310 grant from the Department of Transportation. The larger vehicle has been pulled from the grant request due to the receiving of the Chippewa County vehicle.

Vehicles up for bid: Flom has contacted the state and requested release of both vehicles. Once the release from the state has been received the two vehicles will be put up for bid through the sealed bid process. Discussion was held on having a minimum bid posted in the public ad. The discussion led to the amount of \$500. Flom (or designee) will find the blue book value and speak with the Chair regarding a minimum bid amount.

Driver update: training: The drivers will be taking part in a fall training being offered by another county. The training is part of the annual training required of human service vehicle drivers.

Board update/observations/comments: Flom distributed a copy of a letter sent to all care facilities regarding the need for another lift-equipped transportation company for Northern Bridges clients. A letter was also shared in reference to Medicare and Supplements paying for non emergency transportation.

Mike Seversen is in Colorado at a care facility. He was in the Cities but has transferred to Colorado. His mother Kitty is undergoing health issue right now so the family is in our thoughts.

Discussion was held on having the meeting on the 4th Tuesday of the month due to County Board taking place on the 3rd Tuesday of the month. All present felt the change would be fine so the next meeting will be the 4th Tuesday of September.

Information:

Next Meeting:

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, September 28, 2010. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

Adjourn:

**Motion made and seconded (Swenson/Schmidt) to adjourn at 2:20pm. All in favor.
Motion carried.**