

POLK COUNTY NUTRITION PROJECT COUNCIL

Monday, November 28, 2011 – 10:30 a.m.

Clear Lake Meal Site

Ridgeview Apartments – 390 5th Street NW

Clear Lake, Wisconsin

Site phone number: 715-263-4356

PUBLIC WELCOME TO ATTEND

Call to Order

Minutes

Financial Report

Senior Dining Site Reports and Donations

Old Business:

Update on Aging/ADRC merger

New Business:

Fall/Winter Menu-Communication between meal site and

Aviands

Information/Council observations

Next meeting date and location

Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83.

Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Requests are confidential.

POLK COUNTY NUTRITION PROJECT COUNCIL
NOVEMBER 28, 2011

Viola Karr called the Polk County Nutrition Project Council meeting to order at 10:30 at the Clear Lake Meal Site/Ridgeview Apartments on Monday, November 28, 2011.

Members Present: Viola Karr, Hazel Hoffman, Nina Hoverman, Gerald Newville

Members Absent: Beverly Cree

Others Present: Laurie Ince, Laura Neve

Moved by Gerald Newville and seconded by Nina Hoverman to approve the agenda. All in favor. Motion carried.

Moved by Nina Hoverman and seconded by Gerald Newville to approve the minutes of the August 22, 2011 meeting. All in favor. Motion carried.

Laurie Ince presented the financial report for August, 2011 to the Council. Discussion was held on this.

Laurie Ince shared the Senior Dining Site Reports for the month of October with the Council which showed congregate and home delivered meal information and donations.

Laurie Ince introduced Laura Neve, Director of the Aging and Disability Resource Center to the Council. Laura explained background information about the ADRC and about the merger with the Aging Department slated for January 1, 2012. Questions were asked by the council and explanations and answers were given by Laura.

Laurie Ince reported that the meal sites and the A`viands kitchen will be trying to streamline the daily phone calls to each other. The meal site staff will start to call in to the Aging office the number of meals for the next day that they need and any compliments/complaints or any issues with the food for that day. Laurie will then pass on that information to A`viands via email so they get all the information on one form at one time. This should take effect in the next couple weeks.

The next meeting for the Polk County Nutrition Project Council will be on February 27, 2012 at the Dresser meal site at 10:30 a.m.

Moved by Nina Hoverman and seconded by Hazel Hoffman to adjourn. All in favor. Motion Carried.

Meeting was adjourned at 11:30 a.m.

(Pending approval at the meeting of the Nutrition Project Council, February 27, 2012)