

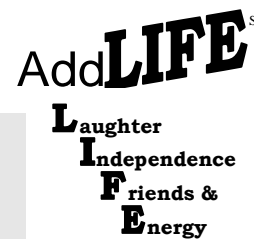
Polk County

Aging Programs.... *Offering programs that...*

100 Polk County Plaza, Suite 190

Balsam Lake, WI 54810-8009

Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

July 13, 2010 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Viola Karr, Mary Stachowski and Kris Hartung)

Call to Order

Introductions

Approval of Agenda

Minutes

Financial Report, Bills

Public Comment

Introduction to transportation coordinator/dispatcher

OLD BUSINESS

- Northern Bridges contract
- Grant writing
- Volunteer Appreciation dinner
- Equipment at the meal sites: on Property Committee agenda
- Update on Transportation Manager Initiative
- Nutrition Program update

NEW BUSINESS

- Presentation on the Transportation Program
- Nutrition Program satisfaction survey results
- 2011 Budget discussion
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Patricia Schmidt, Chair
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING

July 13, 2010

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on July 13, 2010.

<u>Present:</u>	Janice Nelson	Warren Nelson
	Karen Krupa	Pat Schmidt
	Viola Karr	Harry Johansen
	Mary Stachowski	Kristine Kremer-Hartung

Others Present: Dana Frey and Kari Flom

Call to Order: Pat Schmidt called the meeting to order at 8:34 am.

Introductions: No introductions were done.

Approval of Agenda: **Motion by J. Nelson and second by Stachowski to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the June Council on Aging meeting were distributed. **Motion by Johansen and second by J. Nelson to approve the June minutes. Motion passed. All in favor.**

Financial Report and Bills: The fund balance for May was handed out to the group. The current bill list was distributed. Discussion was held on the current bill list. **Motion by Johansen second by Hartung to approve the fund balance for May along with the bills dated July 2010. Motion passed. All in favor.**

Public Comment: None

Introduction to transportation coordinator/dispatcher: Barb Cedar was introduced to the Council on Aging members.

Northern Bridges contract: The letter sent to Northern Bridges (dated May 25) requesting changes to the draft contract was given to the board along with the reply later from Northern Bridges dated July 12. The reply from Northern Bridges has been forwarded to Corporation Counsel. Discussion was held on the services provided to Northern Bridges and discussion was held on having Corporation Counsel write up the contract with Northern Bridges since we are the provider of the services. Flom will follow up and report at the August meeting.

Grant writing: Letters of interest were sent to foundations throughout Wisconsin. Three rejection letters have been received as of July 12, 2010. Foxwell has found a potential grant involving three different departments: Aging, Veterans and the Aging and Disability Resource Center. Flom will arrange an interest meeting regarding the Caregiver Legacy grant possibility.

Volunteer Appreciation Dinner: The dinner was held with around 70 attendees. Entertainment was provided by a Barbershop Quartet and the dinner was catered by

Village Pizzeria. The evening was a wonderful way to appreciate the volunteers and all they do for the Polk County Aging Department and Interfaith Caregiver of Polk County.

Equipment at the meal sites: on Property Committee agenda: The Property Committee met on July 12, 2010 and approved the donating of three pieces of food service equipment to two organizations in the Milltown area.

Update on Transportation manager Initiative: The state transportation manager initiative is on hold until April 2011. Discussion was held on the initiative and how it would affect Polk County Aging Department. Flom will keep the Council on Aging informed of any further movements of the state initiative.

Nutrition Program update: The January through May 2010 and January through May 2009 stats were shared with the Council on Aging. Discussion was held on the trending of the nutrition program service numbers.

Presentation on the Transportation Program: Flom handed out information on the transportation programs available through the Aging Department and Polk County Transportation for the Disabled & Elderly, Inc. Discussion was held on the program.

Nutrition Program satisfaction survey results: The nutrition program satisfaction surveys were tallied and the results were shared with the Council on Aging. Overall the majority of participants scored the survey questions as satisfied or very satisfied. Discussion was held on the narratives (customer comments) from the surveys. The results will be shared with our food contractor A'viands.

2011 Budget discussion: A budget meeting will be held for department heads and bookkeepers. The instructions and the timeline for the budget have been distributed and a draft 2011 budget will be before the Council on Aging at the August meeting.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by J. Nelson second by Stachowski to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Discussion was held regarding a memo from Corporation Counsel. Funding from the now closed Haven will be received by the Aging Department (around \$523.00). The Aging Department will be trained in Kronos and begin utilizing the system within the next few weeks.

Next Meeting Date and Finance committee meeting date: The next meeting will be held on Tuesday, August 10, 2010 at **8:30 am**. The finance committee will meet at **8:15 am** and will include J. Nelson, Johansen and Schmidt.

Adjourn: 10:02 am **Motion by J. Nelson and second by Hartung to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, August 10, 2010)