

Care-A-Vans

Polk County Transportation for the Disabled & Elderly, Inc.

A private non-profit non-county funded entity

**** AMENDED Agenda for the January 11, 2012 1:15 pm board meeting of Polk County Transportation for the Disabled & Elderly, Inc.**
Polk County Government Center, Conference Rooms A & B (next door to Aging Programs)
100 Polk County Plaza, Balsam Lake WI 54810
PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bill

1:30 Call to Order

Introductions of Laura Neve and Dana Reese
Approval of Agenda
Approval of Minutes
Financial Reports and Bills

Old Business

5310 Grant for 2013
Restructuring of Aging and ADRC – Organization Plan

New Business

Co-chairman for Polk County Transportation Corp
New driver in Amery
New Transportation Coordination Plan

Next Meeting Date: March 21, 2012

Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Wednesday, January 11, 2012 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 p.m.

Members in attendance:

Leslie Larsen – Chairperson
Rick Gates
Kathy McGurran
Pat Schmidt
Janice Nelson
Laura Neve
Caralynn Hodgson

Absent members:

Stuart Swenson
Mike Severson

Others Present:

Barb Ceder – Transp. Coordinator: ADRC
Deb Kutina – Transp. Supervisor: Endeavor's

Finance Committee met at 1:15 pm. Ms. Larsen reviewed and signed vouchers.

Meeting was called to order by Chairperson Leslie Larsen at 1:37 pm.

Introductions: Ms. Larsen introduced Laura Neve the Director of the ADRC and stated that the ADRC now oversees the transportation program for Polk Co. At this time it undecided if the director or the supervisor that will be overseeing the transportation program will be member of board. Ms. Neve will serve until supervisor is hired and a decision is made. Ms. Larsen has made contact with Dana Reese the new Director of GAM. Ms. Reese has agreed to serve on this board and will attend the next meeting.

Deb Kutina introduced herself to the board. She is the Transportation Supervisor for Endeavor's. It is unknown for sure who will be attending this meeting on behalf of Endeavors from here on out.

Approval of Agenda: Motion was made and seconded (Gates/Schmidt) to approve the agenda as presented. All in favor. Motion carried.

Financial Reports and Bills: Financial reports were passed out by Ms. Larsen and reviewed. Discussion on the current rise of gas prices as they will probably continue to rise. Financial discussion on hold until Laurie Whitehead can join us.

Caralynn Hodgson joined the meeting (1:50 pm)

Approval of Minutes: Motion made and seconded (Nelson/Gates) to approve the minutes of November 16, 2011 meeting with the correction of adding Janice Nelson's name to the "Members in attendance" list. All in favor. Motion carried.

OLD BUSINESS:

5310 Grant for 2013: Ms. Ceder and Ms. Larsen led discussion of the 5310 grant. The request is for 2 mini-vans which are ramp equipped for one wheel chair each. They are at the point of just needing to pull together the supporting documents.

A motion was made and seconded (Gates/Nelson) to approve the 5310 grant application submission to purchase 2 vans. All in favor. Motion carried.

Restructuring of Aging and ADRC: Ms. Neve passes out the organizational chart to explain the new structure of the aging programs. A discussion was held regarding the impact if Burnett County aging programs also rolled into the ADRC. There is an opportunity to enhance services for the whole service area.

Financial Discussion resumed: Gas bills are included. The carryover money from the previous year has been eaten up. Ms. Whitehead clarified that there are more revenues than expenses in for 2011 yet.

Motion made and seconded (Schmidt/Hodgson) to approve the financial reports. All in favor. Motion carried.

NEW BUSINESS:

Co-chairman for Polk Co. Transportation Corp: A vice-chair is needed to cover the meetings in Ms. Larsen's absence. Mr. Gates volunteered to serve in that capacity.

Motion made and seconded (Larsen/Nelson) nominate Rick Gates as Vice chair of the Transportation Corporation board. All in favor. Motion carried.

THANK YOU RICK! Leslie will be back for the May meeting.

New Driver in Amery: Ms. Ceder led discussion of a new potential driver in Amery – John Bloom. She stressed that a new driver is needed and he appears to be a good match.

Motion was made and seconded (Gates/Nelson) to authorize the hire of John Bloom pending positive outcome of background check and following normal hiring procedures. All in favor. Motion carried.

New Transportation Coordination Plan: Ms. Larsen held the discussion on hosting another coordination plan as there has not been one since 2008. Ms. Neve shared she has had contact with GWAAR transportation staff Carrie Porter who has offered to meet. This discussion led to a plan to schedule a meeting in June and look to GWAAR for assistance in structure.

Ms. Kutina shared that Endeavor's had obtained two grants for short term use for low income individuals for purposes of employment or training needs. It is not for on-going use. The grants total approximately \$68,000.

Mr. Gates shared that there are small grants available for Veterans, spouses and children for emergency situations. For grant application individuals need to contact the VA office.

Next meeting date: March 21, 2012

A motion to adjourn was made and seconded (Gates/Nelson). All in favor. Motion passes.

Respectfully submitted: Laura Neve