

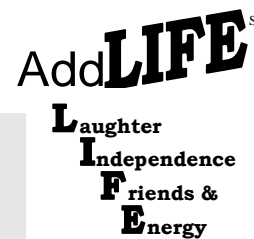
Polk County

Aging Programs.... *Offering programs that...*

100 Polk County Plaza, Suite 190

Balsam Lake, WI 54810-8009

Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

November 16, 2010 8:30am (note date change for this month)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 am Finance Committee Reviews Aging and Health Invoices (Warren Nelson, Kris Kremer-Hartung and Pat Schmidt)

8:30 am

Call to Order
Introductions

Approval of Agenda
Minutes
Financial Report, Bills

Public Comment

OLD BUSINESS

- Board member recruitment update
- Nutrition Program budget for 2010
- 2011 Contracts

NEW BUSINESS

- 85.21 draft application
- 2011 budget: nutrition
- Upcoming Out-of-County Meetings
- Information/Committee observations:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Patricia Schmidt, Chair
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING

November 16, 2010

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on November 16, 2010.

Present: Janice Nelson Warren Nelson
Karen Krupa Pat Schmidt
Viola Karr Harry Johansen
Kristine Kremer-Hartung Joyce Bergstrand

Others Present: Dana Frey, Christina Szawronskyj and Kari Flom

Call to Order: Pat Schmidt called the meeting to order at 8:32 am.

Introductions: Joyce Bergstrand was introduced to the group as the newest community member of the Council on Aging. Christina Szawronskyi, UW-Stout Dietetic Intern, was introduced to the group.

Approval of Agenda: **Motion by J. Nelson and second by Hartung to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the October Council on Aging meeting were distributed. **Motion by Krupa and second by J. Nelson to approve the October minutes. Motion passed. All in favor.**

Financial Report and Bills: The fund balance for September was handed out to the group. The current bill list was distributed. The volunteer driver reimbursement vouchers were processed on November 8, 2010 so the drivers wouldn't have to wait for their reimbursements (due to later meeting time this month). Discussion was held on the current bill list and fund balance. The nutrition program has revenues coming in (program donations) but the grant monies are spent out. **Motion by Hartung second by Johansen to approve the fund balance along with the bills. Motion passed. All in favor.**

Public Comment: None

Board member recruitment update: There were many good applicants for the community member position on the Council on Aging. After reviewing all the applications, Joyce Bergstrom was informally interviewed by Administrator Frey. Joyce was approved at the November County Board meeting as the community representative for the Council on Aging. Welcome Joyce!

Nutrition Program budget for 2010: The National Senior Incentive Program (NSIP) funding (fiscal year funding) had a reduction around \$2700 for the 2009-2010 year. The Area Agency on Aging released that additional funding via NSIP was available so Flom requested additional monies to cover the amount of loss (around \$2700) and we were awarded \$6000.

Five donations have come in from individuals/organizations not affiliated with the meals on wheels program.

The casual status/substitute workers had mileage reimbursement eliminated as of November 1, 2010 and no casual status/subs have asked to be taken off the availability list. The staff at the meal sites are doing a great job of keeping expenses down and keeping within (and actually reducing in some situations) their hours.

Laurie Ince the department's book keeper is working with one of the landlords in regards to exploring options for garbage pickup to reduce that monthly expense. Laurie has also explored and pursued the option of utilizing Public Health vehicles for in and out of county travel for the Aging Department staff. This will reduce mileage reimbursement for not only the nutrition program but all the programs within the Aging Department.

Flom has a phone interview scheduled with the Osceola Sun and will be sharing the situation of the Meals on Wheels program for Polk County.

2011 Contracts: Flom began working with the landlords and has heard back from two of the landlords. Peace Lutheran has reduced the rent by \$50 per month. The Congregational Church has reduced the rent by \$50 per month. The two contracts are in process of review by Corporation Counsel.

Flom has begun working with the current printer of the Senior Voices newsletter to renew the two year contract to cover 2011-2012. The number of Senior Voices printed each month will be reduced. The printing contract is in the process of review by Corporation Counsel.

85.21 draft application: The resolution for authorizing funds and application for state funds for transportation of the elderly and disabled was approved by the County Board at the November 9, 2010 meeting. Flom has begun working on the grant and provided a draft copy to the Council on Aging. The grant will be finalized and a public hearing will be held before the December Council on Aging meeting so the board can approve the final application.

2011 budget: nutrition: The 2011 budget was passed at the county board meeting on November 9, 2010. The Senior dining sites and Meals on Wheels will be closed on Wednesdays starting on January 1, 2011. Information was in the November Senior Voices newsletter and information will be sent to individuals after Thanksgiving. A frozen meal for Wednesdays along with a friendly visit call will be provided to individuals requesting the service. The office staff will be providing the friendly visit calls.

Flom has requested additional funding for the IID program. Funds became available from the Area Agency on Aging.

Upcoming Out of County meetings: No out of county meetings are scheduled.

Information/Committee observations: Flom shared a compliment received from a transportation client regarding one of the volunteer drivers from the Frederic area.

Flom shared the November Senior Voices newsletter with the board.

Christina spoke to the board about her internship and the time she is spending with the Aging Department.

Krupa inquired about the annual Christmas Tea held by the Aging Department and due to increased work load during open enrollment, the department will be holding an Open House on Tuesday December 14, 2010 from 12pm to 2pm. Please stop by the Aging Department to meet the staff and enjoy cider and cookies.

Next Meeting Date and Finance committee meeting date: The next meeting will be held on **Tuesday, December 14, 2010** at 8:30am. The finance committee will meet at **8:15 am** and will include Janice Nelson, Harry Johansen and Viola Karr.

Adjourn: 9:35 am **Motion by Hartung and second by W. Nelson to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, December 14, 2010)