

Polk County

## **Aging Programs....** *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

**September 14, 2010 10:00am**

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

**8:15am Finance Committee Reviews Aging and Health Invoices**

**10:00am (or when Board of Health adjourns)**

Call to Order

Introductions

Approval of Agenda

Minutes

Financial Report, Bills

Public Comment

### **OLD BUSINESS**

- Transportation program survey update
- Last day of contract service for Northern Bridges
- Board member recruitment update

### **NEW BUSINESS**

- 2011 budget: Dana
- 2011 Plan Amendments
- Nutrition Program budget 2010
- A'viands update
- Upcoming Out-of-County Meetings
- Information/Committee observations: report on Nutrition Project Council meeting
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Patricia Schmidt, Chair  
Council on Aging

Kari Flom, Director  
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## COUNCIL ON AGING

September 14, 2010

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on September 14, 2010.

<u>Present:</u>	Janice Nelson	Warren Nelson
	Karen Krupa	Pat Schmidt
	Viola Karr	Harry Johansen
	Mary Stachowski	Kristine Kremer-Hartung

Others Present: Dana Frey, Amy Trivolini and Kari Flom

Call to Order: Pat Schmidt called the meeting to order at 10:55 am.

Introductions: Introduction of Amy Trivolini, Graduate Intern from University of Wisconsin Stout, was done to the group.

Approval of Agenda: **Motion by Stachowski and second by Hartung to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the August Council on Aging meeting were distributed. **Motion by J. Nelson and second by Stachowski to approve the August minutes. Motion passed. All in favor.**

Financial Report and Bills: The fund balance was handed out to the group. The current bill list was distributed. Discussion was held on the current bill list. **Motion by J. Nelson second by Hartung to approve the fund balance along with the bills. Motion passed. All in favor.**

Public Comment: None

Transportation program survey update: Surveys were included with the August transportation billings/donation letters. Surveys are coming in with the donation/payments. Surveys will be collected until mid October and results will be presented at the November meeting.

Last day of contract service for Northern Bridges: October 10, 2010 is the last day of being a service provider for home delivered meals and volunteer driver transportation to Northern Bridges.

Board member recruitment update: As of this date, four applications have been received for the community member position. Mary Stachowski has served six years on the Council on Aging board. Our thanks go to Mary for her dedication, commitment to being an advocate for the Seniors of Polk County and for providing wisdom and insight for the community. Thank you Mary! You will be greatly missed.

2011 Budget: Dana: Administrator Frey distributed and discussed the 2011 Aging budget pages. Discussion was held on the draft budget. Frey will present the draft County Budget to the County Board at the September County Board meeting. The

October County Board will be an opportunity for discussion and motions and the November County Board will result in a final 2011 County budget. **Motion by Hartung second by J. Nelson to approve the 2011 budget for the Aging Department. Motion passed. All in favor.**

2011 Plan Amendments: The draft 2011 plan amendment was distributed to the board. Discussion was held on the plan and the timeline was shared with the group. **Motion by Stachowski second by J. Nelson to approve the 2011 plan amendment. Motion passed. All in favor.**

Nutrition Program budget 2010: Flom shared the economic situation regarding the nutrition program budget and informed the group that there is an anticipated shortfall in the 2010 nutrition program budget. Administrator Frey has been informed on the situation and has met with Flom. The Aging Department has begun looking at efficiencies for the nutrition program for 2011. Flom contacted other counties to gather efficiency ideas. One county has a once a week meal site closure, another county has reduced meals on wheels delivery routes from five times per week to three times per week, supplying frozen meals to cover the non delivery days. Discussion was held among the Council on Aging. It was asked of Flom to write an article for the October Senior Voices to discuss the situation and request donations from family members, community service groups and individuals who care to donate to keep the service level high for the meals on wheels program.

A'viands update: The fall/winter menu was shared with the group. Flom shared that a meeting will be held on September 20, 2010 to discuss the potential increase in meal cost for 2011 (consume price index).

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by W. Nelson second by J. Nelson to approve the out of county meeting calendar. Motion passed. All in favor.**

Information/Committee observations: Flom shared information on the upcoming caregiver conference and information on the caregiver support group. Flom shared information on signs that will be paid for by the Aging and Disability Resource Center (ADRC) regarding location of the Aging Department and the ADRC. The signs will be on the main doors into the government center to help direct customers to the proper department.

Next Meeting Date and Finance committee meeting date: The next meeting will be held on Tuesday, October 12, 2010 at 8:30am. The finance committee will meet at **8:15 am** and will include Johansen, Krupa and Karr.

Adjourn: 12:10 am **Motion by Hartung and second by J. Nelson to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, October 12, 2010)