

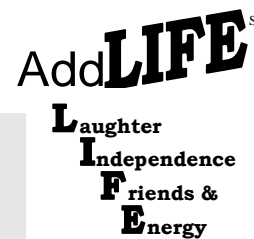
Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

FEBRUARY 8, 2011 **8:45am (note start time)**

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:30 am Finance Committee Reviews Aging and Health Invoices (Krupa, W. Nelson and Karr)

8:45 am

Call to Order

Introductions

Approval of Agenda

Swearing in of community members by Carole Wondra, County Clerk

Minutes

Financial Report, Bills

Public Comment

OLD BUSINESS

- Transportation program: change in policy/donations
- Nutrition Program: update on changes effective January 1, 2011

NEW BUSINESS

- 2011 goals for the Aging Department
- Roles and responsibilities of Council on Aging
- Aging Department Self Assessment for Area Agency on Aging
- Upcoming Out-of-County Meetings
- Information/Committee observations:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Patricia Schmidt, Chair
Council on Aging

Kari Flom, Director
Polk County Aging Department

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING
February 8, 2011

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on February 8, 2011.

Present: Warren Nelson
Karen Krupa Pat Schmidt
Viola Karr Harry Johansen
Kristine Kremer-Hartung

Approved Absent: Janice Nelson and Joyce Bergstrand

Others Present: Dana Frey, Carole Wondra and Kari Flom

Call to Order: Pat Schmidt called the meeting to order at 8:47am.

Introductions: Carole Wondra, County Clerk was introduced to the council members.

Approval of Agenda: **Motion by Hartung and second by Johansen to approve the agenda. Motion passed. All in favor.**

Swearing in of community members by Carole Wondra, County Clerk: Carole swore in the two community members present for the meeting.

Minutes: Minutes from the January Council on Aging meeting were distributed. **Motion by Johansen and second by Hartung to approve the January minutes. Motion passed. All in favor.**

Financial Report and Bills: The fund balance was not available for the group. The current bill list was distributed. Discussion was held on the bills. Discussion was held on having a finance committee and approval of the bills each month. Frey discussed approval of vouchers. **Motion by Hartung and second by W. Nelson to continue to receive information on vouchers but to eliminate the beforehand meeting of a finance committee and approval of the vouchers. Motion passed. All in favor.**

Public Comment: None

Transportation program: change in policy/donations: Flom shared information on the October 2010 private pay transportation in regards to cost to the Aging Department and the amount of revenue collected. Forty two percent of the private pay individuals paid nothing toward the cost of their transportation. Flom discussed the reason of increased demand but limited revenues for the transportation program as the main reason for making policy/donation changes. Preliminary figures show that 438 volunteer transportation clients were served in 2010 and 346,085 miles were driven by volunteer drivers. Flom discussed a letter from private pay adult disabled clients' (ages 18-54) medical Doctor stating inability to drive as qualification for the volunteer driver program. **Motion by Hartung second by Karr to go forward with MD letter for 18-54 disabled private pay individuals stating inability to drive to qualify for the volunteer driver**

program. Motion passed. All in favor. Flom will bring forward in March another draft of the revised volunteer transportation donation/billing letter for review by the Council on Aging.

Nutrition Program: update on changes effective January 1, 2011: Flom shared that the majority of home delivered meal clients are receiving the frozen meal for Wednesdays. Two community restaurants have started a special priced meal on Wednesdays for Seniors.

2011 goals for the Aging Department: There are goals associated with the State Aging Unit Plan as well as the goals from the Polk County budget narrative. Flom has asked for any additional goals from the Council on Aging. In March this topic will be on the agenda for discussion.

Roles and responsibilities of Council on Aging: Flom distributed the Council on Aging duties and responsibilities from the Polk County Policies and Procedures along with the supporting documents from the Wisconsin statutes. This information was provided by Corporation Counsel. Discussion was held on the items listed. Further discussion will take place at the March Council on Aging meeting.

Aging Department Self Assessment for Area Agency on Aging: The form was handed out ahead of time so the council could have a chance to read over the form. **Motion by Krupa second by Johansen to approve the Aging Department Self Assessment for the Area Agency on Aging. Motion passed. All in favor.**

Upcoming Out of County meetings: Discussion was held on the purpose of having an out of county meeting calendar due to limited travel by the Aging Department and travel/training has been approved in the department's county budget. **Consensus on the elimination of out of county travel approval.**

Information/Committee observations:

Next Meeting Date: The next meeting will be held on **Tuesday, March 8, 2011 at 8:45am.**

Adjourn: 10:04 am **Motion by W. Nelson and second by Karr to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, March 8, 2011)