

Polk County

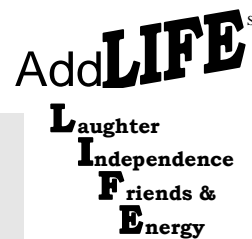
Aging Programs....

Offering programs that...

100 Polk County Plaza, Suite 190

Balsam Lake, WI 54810-8009

Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

January 11, 2011 **8:45am (note different start time)**

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:30 am Finance Committee Reviews Aging and Health Invoices (J. Nelson, W. Nelson and K. Hartung)

8:45 am

Call to Order

Introductions

Approval of Agenda

Minutes

Financial Report, Bills

Public Comment

OLD BUSINESS

- Nutrition Program: radio interview/staff update/budget for 2010
- Medical Assistance Transportation manager/broker update

NEW BUSINESS

- Senior Dining site in Frederic: move to new location
- Transportation program: change in policy/donations
- Department Head Performance Evaluation

CLOSED SESSION to Begin Performance Evaluation Process for Department Head: Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Upcoming Out-of-County Meetings
- Information/Committee observations:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Patricia Schmidt, Chair
Council on Aging

Kari Flom, Director
Polk County Aging Department

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING

January 11, 2011

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on January 11, 2011.

Present: Janice Nelson Warren Nelson
Karen Krupa Pat Schmidt
Viola Karr Harry Johansen
Kristine Kremer-Hartung Joyce Bergstrand

Others Present: Dana Frey, Andrea Jerrick and Kari Flom

Call to Order: Pat Schmidt called the meeting to order at 8:45am.

Introductions: No introductions were done.

Approval of Agenda: Request to have the first item of business the closed session.

Motion by J. Nelson and second by Hartung to approve the agenda. Motion passed. All in favor.

Department Head Performance Evaluation: **Motion for closed session to begin performance evaluation process for Department Head: Under Wis. Stat. Sec. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data for any public employee over which the governmental body has jurisdiction or exercises responsibility made by Krupa and second by Karr. Roll call for approval: J. Nelson: yes, Karr: yes, Krupa: yes, Bergstrand: yes, Johansen: yes, Schmidt: yes, Hartung: yes, W. Nelson: yes**
Present in closed session beyond Council on Aging members included Jerrick, Frey and Flom. Flom left the closed session after five minutes.
Motion to return to open session made by Hartung second by Johansen.

Minutes: Minutes from the December Council on Aging meeting were distributed.

Motion by Bergstrand and second by J. Nelson to approve the December minutes. Motion passed. All in favor.

Financial Report and Bills: The fund balance for November was handed out to the group. The current bill list was distributed. Discussion was held on the financials and bills. **Motion by Karr second by Hartung to approve the financial report along with the bills. Motion passed. All in favor.**

Public Comment: None

Nutrition Program: radio interview/staff update/budget for 2010: Flom and the Senior Dining Site Manager for the Amery site were on the radio with Bob Zank on Thursday January 6 to highlight the Meals on Wheels program and Senior Dining. One substitute/casual status worker has been hired for the Dresser meal site. The fund balance for November shows the status of the nutrition program. Donations continue to come in for October, November and the December donation letters will go out in January.

Medical Assistance Transportation manager/broker update: The implementation date for the broker has been listed as July 1, 2011. A Georgia firm has been selected by the State of Wisconsin. As the date gets closer Flom will remain in contact with the

transportation team at the Area Agency on Aging for how/if this will affect our transportation program. Discussion was held on the process by the State and if advocacy could occur on the process. Discussion was held on contacting legislators.

Senior Dining site in Frederic: move to new location: At the end of December Flom was informed that Generations LLC would not be renewing the rental contract for the site in Frederic. Contacts were put out and the Frederic Senior Center called a special meeting to discuss renting out the Senior Center for the Frederic Dining Site. The Senior Center board approved the move, a contract was executed and the site moved on Wednesday January 5, 2011 to the new site. Thanks to Parks and Buildings for helping with the move of appliances to the new site and into storage. Flom reported that in storage are two chest freezers and small kitchen wares. Discussion was held on the options of disposing of or donating the storage items. **Motion made by Bergstrand second by W. Nelson to approve donation of kitchen items to a Polk County non profit (such as Salvation Army, CRA, Butterfly House and Northwoods Homeless Shelter).** **Motion passed. All in favor.** Flom will ask to be put on the next Property Committee meeting to approve donation of the kitchen items.

Transportation program: change in policy/donations: Flom and Ceder presented an updated donation letter for the volunteer transportation program. The transportation program is growing and funding is remaining stagnant. There is an increase in the federal mileage reimbursement and there is a potential for the transportation program expenses to 'outgrow' the revenues. There is a need to relook at the donation letter along with procedure/requirements/eligibility/donation letter. One suggestion is for adult clients with disabilities, that a doctor's letter regarding driving ability be received. Those adults with disabilities who are unable to drive would be eligible for the transportation program. Discussion was held on the proposed changes to transportation program regarding procedure/requirements/eligibility and the donation letter. **Motion made by J. Nelson second by Hartung to approve the reworking of the donation letter to be presented in February at the Council on Aging meeting. Motion passed. All in favor.** Flom and Ceder will rework the donation letter and discussion will be held on changes to the transportation program donation letter.

Upcoming Out of County meetings: Flom distributed the calendar for out of county travel. There is only one out of county meeting but there is also an out of county retirement party for the Washburn County Aging Director. **Motion by J. Nelson second by Johansen to approve the out of county travel calendar. Motion passed. All in favor.**

Information/Committee observations:

Next Meeting Date and Finance committee meeting date: The next meeting will be held on **Tuesday, February 8 , 2011 at 8:45am**. The finance committee will meet at **8:30 am** and will include Krupa, W. Nelson and Karr.

Adjourn: 10:00 am **Motion by W. Nelson and second by Johansen to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, February 8, 2011)