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BOARD OF HEALTH MEETING

Tuesday, July 13, 2010

10:00 AM or immediately following the Council on Aging meeting
Large Conference Room – Polk County Health Department

AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from June 8, 2010 meeting
- Monthly Bills Review
(Finance Committee: (Viola Karr, Kris Kremer-Hartung, Mary Stachowski)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report
- Old Business
 - 1) Update on Tobacco Free Legislation - Sampson
 - 2) Jail Medical Advisor Update and Jail Inspection Results - Sampson
- New Business
 - 1) Environmental Health Program Update – Brian Hobbs
 - 2) Budget Process for 2011 – Sampson
 - 3) Birth to 3 program review results - Sampson
- Director's Report
 - 1) Public Health Legislative Updates –Sampson
 - 2) Public Health Research – Sampson
 - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes June, 2010

"Promoting, Protecting and Preserving Health Through Partnerships with People and Communities"

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:00 AM on July 13, 2010.

Present: Dr. Arne Lagus Rick Scoglio Patricia Schmidt
Kristine Kremer-Hartung Wanda Johnson Harry Johansen
Warren Nelson

Also: Gretchen Sampson Jeff Fuge Caralynn Hodgson
Laura Jurek Suz Thomson Mary Boe
Brian Hobbs Bonnie Leonard

Chairman Schmidt called the meeting to order.

Motion by Scoglio/Hartung to approve the agenda as amended. All in favor. Motion carried.

Motion by Scoglio/Johnson to approve the minutes of the June 8, 2010 Board of Health meeting. All in favor. Motion carried.

Monthly Bill Review

Sampson reviewed the list of bills and answered any questions.

Motion by Scoglio/Johnson to approve the bills in the amount of \$46,443.27. All in favor. Motion carried.

Sampson presented a draft of a county ordinance on smoke free air and explained drafting technicalities in the new state law around enforcement. Corporation Counsel Jeff Fuge gave an overview on the local ordinance and why a local ordinance would simplify enforcement utilizing forfeitures instead of criminal complaints. It would be adopted with the purpose of protecting the public health, safety, comfort and general welfare of the people of Polk County. Mr Fuge also answered questions that were asked by the board members relevant to the new law. Mary Boe and Laura Jurek who work on the MJC Tobacco Coalition attended and also answered questions regarding the new State Law that is now in effect as of July 5th, 2010. They said that they are available to help the cities and villages adopt their own ordinances if interested.

Monthly Statistical Reports

Sampson reviewed the Budget Overview Report for June for the Public Health Programs as well as the May statistical reports for Public Health programs including communicable disease and animal bites. Budgets are on track with some lagging

revenue due to billing. She also reviewed the Home Care Program statistical, revenue and expense reports for May.

**Motion by Johnson/Hartung to approve the statistical reports. All in favor.
Motion carried.**

Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for July and into August. Warren Nelson raised the question as to why there are so many meetings. Sampson explained that many of the meetings were required based on the grant funding they pertained to. Many meetings are accomplished via webinar and “live meeting” to reduce travel costs.

**Motion by Dr. Lagus/Hartung to approve the out of county travel. All in favor.
Motion carried.**

New Business

Environmental Health Program update.

Brian Hobbs, Sanitarian gave an in depth report on programs he manages. Included are programs covering licensing and inspections in establishments such as restaurants, hotels/motels, campgrounds, bed & breakfasts, school food service, well water testing, beach water quality in 4 lakes, radon information, vector control and human health hazard. Hobbs stated that the state will be changing the state licensing fee scale in 2011. It is something the board will evaluate in the first quarter of 2011 as our rates mesh with the state rates. Wanda Johnson mentioned how fortunate we were to have this program in place.

Old Business

Jail Medical Advisor Update and Jail Inspection Results

Gretchen Sampson went over the jail state inspection that was recently done. The jail health services met all the appropriate standards set by the state and it concluded with a paragraph highlighting the excellent job done by our jail nurse Donna Johnson. Sampson advised that there will be discussion with SCRMC regarding having Jon Dinnies PA (also the Polk County Medical Examiner) act as the medical advisor through a contractual relationship.

New Business

Budget Process for 2011

Sampson discussed the department’s 2011 budget goals and objectives as requested be done by new Administrator Dana Frey. The intent is to continue agency services at the same level within a challenging fiscal environment. Departments have been asked

to reduce the levy 1.5% in levy funded accounts. Sampson asked the board for input. Grant allocations are not available yet for next year. Sampson stated that Mr. Frey would like to have a balanced budget by September to present to the County Board.

Birth to 3 Program

Sampson reported that the Birth to 3 Program had a state review which included a self assessment report. The program met state requirements and the report was very positive.

Directors Report

Public Health Legislative Updates:

Sampson distributed a memo for the State Health Officer informing local health departments about the declaration made by Governor Jim Doyle explaining his intention to lift the Wisconsin Public Health Emergency Declaration which was put in place regarding the H1N1 influenza virus.

Public Health Research:

Sampson distributed an article titled "Obesity Threatening Americas Future". It states that adult obesity has increased in 28 states, and that Wisconsin ranked 24th overall.

Agency updates

Caralynn Hodgson showed the "Doggy Dazer" device that was used in the Home Health Care Department as a pilot for the county. She confirmed that it was extremely successful in managing aggressive dog behavior encountered during home visits.

Board Member Comments

Rick Scoglio brought up the possibility of the need to change county policy regarding BOH terms. He suggests terms should be staggered so there are old and new members at the same time, rather than the possibility of an all new board. Chairman Schmidt mentioned that several boards would be revisiting their policies in the future.

Motion by Scoglio/ Johnson to adjourn. All in favor. Motion carried. Meeting adjourned at 12:40 P.M.

The next Board of Health meeting will be August 10, 2010 at 10:00 A.M.