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## BOARD OF HEALTH MEETING

Tuesday, December 14, 2010

10:00 AM

Large Conference Room – Polk County Health Department

### AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from November 16, 2010 meeting
- Monthly Bills Review  
(Finance Committee: Harry Johansen, Viola Carr, Janice Nelson)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report
- Old Business
  - 1) Approve Lease vehicles bid – Sampson
  - 2) Follow up Preparedness Consortium Change – Sampson/Jay Shrader
  - 3) Results of first round of CAHPS surveys in Home Care - Hodgson
- New Business
  - 1) Prevention Grant Application for Accreditation Work – Sampson
  - 2) Update on new Medicare Regulations for Home Care - Hodgson
  - 3) Appointments of Citizen members to BOH – Sampson
  - 4) Department Influenza Program – Discussion of future direction – Sampson
  - 5) Reproductive Health Program Update – Debbie Leschisin
- Director's Report
  - 1) Public Health Legislative Updates –Sampson
  - 2) Public Health Research – Sampson
  - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes November, 2010

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:00 AM on December 14, 2010.

Present: Dr. Arne Lagus Rick Scoglio Patricia Schmidt  
Kristine Kremer-Hartung Warren Nelson Harry Johansen  
Wanda Johnson

Also: Gretchen Sampson Julie Houman Caralynn Hodgson  
Dana Frey Bonnie Leonard

Speaker: Jason Shrader, Preparedness Consortia

Chairperson Schmidt called the meeting to order.

**Motion by Dr. Lagus/Johnson to approve the agenda. All in favor. Motion carried.**

**Motion by Johnson/Nelson to approve the minutes of the November 16, 2010 Board of Health meeting. All in favor. Motion carried.**

### Monthly Bill Review

Sampson reviewed the list of bills and answered any questions.

**Motion by Dr. Lagus/Johnson to approve the bills in the amount of \$30,099.24. All in favor. Motion carried.**

### Monthly Statistical Reports

Sampson handed out the monthly statistical reports for review.

### Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for December and January.

**Motion by Scoglio/Kremer-Hartung to approve the out of county travel. All in favor. Motion carried.**

### Old Business

#### 1) Approve Lease Vehicle Bids

Four bids were submitted for the prepaid vehicle lease. Neuville Motors at \$12,200 per vehicle. Ken Vance Motors at \$10,027 per vehicle. Bernard's at \$12,495 per vehicle and Johnson Motors with an open ended purchase agreement.

**Motion by Scoglio/Kremer-Hartung to accept the bid from Ken Vance Motors in Eau Claire for the 2 prepaid lease vehicles. All in favor. Motion carried.**

## **2) Follow up on Preparedness Consortium Changes**

The Board was provided with a copy of the letter submitted on behalf of the preparedness consortium to various state health department officials regarding the decision to phase out the preparedness consortia. Jason Shrader gave an update on the issue. The Consortium hopes to continue contracting with Western Region counties and tribes, and the consensus is that these entities still want this service but cannot commit to budget dollars at this time.

## **3) Results of the first round of the CAHPS surveys in Home Care.**

Hodgson discussed new Medicare Regulations including PT re-assessments needing to be done at specified time points; new codes for specific services and Face to Face encounters with physicians and the corresponding hand written notations that Physicians will be required to write that will be mandatory before Home Care visits can be billed. Some of these regulations take effect 1-1-2011 but the PT regulations are delayed until April 2011. The board discussed ways to assist in getting a delay for the Face-to Face regulations and Sampson will check if there is an opportunity for advocacy, and possibly draft a letter from the board to legislators or provide a web address for them to write individual letters.

## **New Business**

### **1) Prevention Grant Application for Accreditation Work**

Sampson was notified that Polk County will be awarded a \$33,000 grant for developing templates for LHDs and tribes to meet PHAB accreditation documentation requirements. The grant will start January 1, 2011 and is a year long project.

### **2) Update on new Medicare Regulations for Home Care**

Hodgson discussed new Face to Face encounters between clients on service and their physician within 30 days of start of care that will be mandatory before Home Care visits can be billed. There are also new requirements for therapy services. Sampson will check if there is an opportunity for advocacy, and possibly draft a letter from the board to legislators about the difficulties this regulation poses for local home health providers and physicians.

### **3) Appointments of Citizen members to BOH**

An outline of job responsibilities, expectations and qualifications was distributed highlighting the purpose, mission, statutory responsibilities, and expectations of new board members. Term limits for citizen members were discussed at ideally being set to 3 terms/6 years. Dr. Lagus has been on the board for 12 years, Wanda Johnson, RN, 10 years and Rick Scoglio 6 years. These recommendations were expressed to Dana Frey the Administrator as he decides on citizen members as well as staggering terms when citizen members are appointed or reappointed.

### **4) Department Influenza Program**

Due to the changing dynamics around influenza vaccination, Sampson discussed focusing the influenza program on children and staff in Polk's schools, cutting down on community clinics and amending the budget to reflect reduced revenues. Due to

Pharmacies, Wal-Mart and Walgreens giving flu shots, PCHD community clinics have experienced much less volume, while school clinic services have increased dramatically. School clinics will still be done, as well as walk-in clinics, needy low income clients, and Home Care patients.

**5) Reproductive Health Program Update**

The Reproductive Health program update will be delayed until next month due to time constraints.

**Directors Report**

**1) Public Health Legislative Updates** –The Child Nutrition Act was reauthorized by Congress meaning the WIC program has been refunded.

**2) Public Health Research** – no report.

**3) Agency Updates**

Polk County is receiving an award at the “BadgerCare Plus Heroes Event” on behalf of Jim Doyle, to recognize the Health Department’s efforts in increasing the number of Wisconsin children and families who have health coverage through BadgerCare Plus programs. Julie Baryluk will be in Madison tomorrow to accept this award.

**Motion by Scoglio/Johansen to adjourn. All in favor. Motion carried. Meeting adjourned at 12:09 pm.**

**The next Board of Health meeting will be January 11, 2011 at 10:00 A.M.  
Finance Committee: Warren Nelson, Janis Nelson and Kris Kremer-Hartung**