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BOARD OF HEALTH MEETING

Tuesday, October 11, 2011

10:00 AM

Conference Room A/B – Polk County Health Department

AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from September 13, 2011 meeting
- Monthly Bills (Review only) – Sampson
- Agency Statistical Reports – (Review only) – Sampson
- Agency Out of County Meetings Report – Sampson
- Old Business
 - 1) Approve 2012 Department Budget – All
 - 2) CHAMP Software Implementation Update – Sampson
- New Business
 - 1) Suicide Prevention MCH Grant Objectives Update – Jennifer Swenson
 - 2) HHCAHPS and Revalidation Issues in Home Care – Caralynn Hodgson
 - 3) Agency Performance Management Plan - Sampson
- Director's Report
 - 1) Public Health Legislative Updates – Sampson
 - 2) Public Health Research – Sampson
 - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes September, 2011

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:06 AM on October 11, 2011

Present: Patricia Schmidt Warren Nelson Kristine Kremer-Hartung
Harry Johansen Wanda Johnson Rick Scoglio
Dr. Arne Lagus
Also: Gretchen Sampson Julie Houman Caralynn Hodgson
Bonnie Leonard Dana Frey
Speaker: Jennifer Swenson, Mental Health Task Force on Suicide Prevention

Chairperson Schmidt called the meeting to order at 10:06 AM.

Sampson requested speaker Jen Swenson to be moved up on agenda to follow out-of-county meetings. Schmidt requested New Business item #2 to follow bills review.

**Motion by Johansen/Nelson to approve the amended agenda. All in favor.
Motion carried.**

Public Comment: none

Motion by Johnson/Johansen to approve the minutes of the September 13, 2011 Board of Health meeting. All in favor. Motion carried.

Monthly Bill Review

Sampson reviewed the list of bill payments. She clarified the voucher for WALC. The Walkable and Livable Communities Institute (WALC) held a workshop at the St. Croix Falls School District to assist communities in making their streets and neighborhoods more walkable, livable, healthy and sustainable. This activity was part of the agency ACHIEVE grant from NACCHO and it is hoped the results will be a community plan that can be leveraged for future funding such as "Safe Routes to Schools" grants.

Sampson stated that immunization clinics are underway, with primary focus on school influenza clinics. Sampson discussed the challenges encountered with serving the Unity school staff due to changes in insurance carriers and the inability of the Health Department to secure a provider agreement with Unity's new carrier.

New Business

2) HHCAHPS and Revalidation Issues in Home Care

The Home Care program received a letter from John Stoll of National Government Services, a CMS contracted agent, stating a 2% Quality Reduction for CY 2012 HHPSS Episodes for not meeting Deficit Reduction Act (DRA) requirements unless we can provide evidence that this determination is in error. This relates to the patient satisfaction survey process the Health Department has contracted with SHP for under the CAHPS regulation. Sampson and Hodgson have proof of timely submissions and believe the agency has done due diligence to meet this requirement and have responded with a letter including proof of compliance.

Monthly Statistical Reports

Sampson distributed the monthly statistical reports for review.

Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for October and November.

Motion by Dr. Lagus/Johnson to approve out of county travel for the Director/Health Officer. All in favor. Motion carried.

New Business

1) Suicide Prevention MCH Grant Objectives Update

Jennifer Swenson presented information on the Mental Health Task Force which is made up of volunteer community partners, medical and mental healthcare providers, human services, treatment facilities, school counselors, government and law enforcement. The focus is to reduce stigma associated with mental health issues, improve access to mental health care and increase awareness via educational programming. Jen works as a contractor for the Health Department for the MCH program under the suicide prevention objective. She reviewed the MCH program workplan for this objective and provided handouts on such as well as a resource pamphlet listing mental health providers in Polk County.

There have been 7 suicides and 19 attempts in Polk County this year. This number is high in comparison to the rest of the state. The website has a full listing of providers and resources, a meeting schedule and contact information. They also have a great "Back-of-the-Door" campaign with posters to promote awareness. (see the website to enroll) The website: <http://www.mentalhealthpolk.org> or people can listen on air to **WPCA 95.7 FM** every 3rd Wednesday morning around 9:30 am. Topics include mental health issues and Mental Health Task Force happenings.

Old Business

1) 2012 Department Budget

Frey handed out the proposed 2012 budget and reiterated the steps being taken to offset low revenue in Home Care.

There was discussion on an in-house evaluation to be completed on the Home Care Program, to be directed by Administrator Frey detailing other providers, insurance they accept and services they provide. The evaluation will also include costs to be incurred if Home Care closed, such as contract terminations and unemployment, and costs that nursing homes may incur for patients that private companies will not accept. Administrator Frey will provide an outline of the evaluation at the November 8th meeting.

Motion by Johansen/Nelson to direct the County Administrator Dana Frey to evaluate alternative means of home health care delivery for Polk County residents. All in favor. Motion carried.

Motion by Johansen/Nelson to approve the proposed 2012 budget. Opposed: Kremer-Hartung. Motion carried on 6 to 1 vote.

2) CHAMP Software Implementation

Champ software training began on October 4th and will continue through December with a series of webinars, with a “live” date being set for January 1, 2012.

New Business

3) Agency Performance Management Plan

Sampson handed out the department’s new performance management plan for review. It will be discussed at next month’s BOH meeting.

Director’s Report

1) Public Health Legislative Updates:

Sampson will notify BOH members when a date has been set for the next Legislative breakfast.

2) Public Health Research:

Sampson distributed an update from NACCHO on FY2012 Labor-HHS-Education Appropriations regarding funding for state and local public health programs.

3) Agency Update

The Polk County Nutrition and Physical Activity (NPA) Coalition is having an annual public meeting Wednesday October 19th, 2011 at 4:00pm at the Osceola High School. The NPA is designed to bring together organizations and community members to promote health through nutrition and physical activity. An invitational letter was distributed. People can find out more about the NPA coalition at: www.polkNPACoalition.org

Board Member Comments

There were no comments.

Motion by Dr. Lagus/Scoglio to adjourn. All in favor. Motion carried. Meeting adjourned at 12:26 pm.

The next Board of Health meeting will be November 8th at 10:00 A.M.