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BOARD OF HEALTH MEETING

Tuesday, August 9, 2011

10:00 AM

Conference Room A/B – Polk County Health Department

AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from July, 2011 meeting
- Monthly Bills (Review only) – Sampson
- Agency Statistical Reports – (Review only) – Sampson
- Agency Out of County Meetings Report – Sampson
- Old Business
 - 1) 2012 Department Budget – Sampson/Frey
 - 2) CHAMP Software Purchase Resolution Update – Sampson
 - 3) Logisticare Update from Statewide MA Advisory Committee – Caralynn Hodgson
 - 4) Day Care Grant submission update – Sampson
- New Business
 - 1) Agency Preparedness Exercise Report – Sampson
- Director's Report
 - 1) Public Health Legislative Updates – Sampson
 - 2) Public Health Research – Sampson
 - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes July, 2011

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:09 AM on August 09, 2011

Present:	Rick Scoglio	Patricia Schmidt	Harry Johansen
	Kristine Kremer-Hartung	Warren Nelson	Dr. Arne Lagus
Also:	Gretchen Sampson	Julie Houman	Caralynn Hodgson
	Bonnie Leonard	Dana Frey	
Speaker:	Gail Peterson		
Excused:	Wanda Johnson		

Chairperson Schmidt called the meeting to order.

Motion by Hartung/Dr. Lagus to approve the agenda. All in favor. Motion carried.

Public Comment: none

Comment by Johansen to change the July 12, 2011 meeting minutes adjourn motion from Dr. Lagus/Johansen to Dr. Lagus/Nelson

Motion by Johansen/Hartung to approve the amended minutes of the July 12, 2011 Board of Health meeting. All in favor. Motion carried.

Monthly Bill Review

Sampson reviewed the list of bill payments.

Monthly Statistical Reports

Sampson distributed the monthly statistical reports for review.

Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for August and September. Sampson also stated that 13 counties have signed on as members of the redesigned preparedness consortium and the website is now password protected and available to members only. There will be an upcoming board meeting this month and a training provided on the new objectives and related requirements

Motion by Dr. Lagus/Nelson to approve out of county travel. All in favor. Motion carried.

Old Business

1) 2012 Department Budget

Dana addressed concerns about Home Care revenue being down and how to keep Home Care from exceeding the budgeted levy amount. Some of the factors influencing the decreased revenue are:

- Change in regulation requiring face-to-face medical visits; caused decrease in referrals
- Medicare payment for Home Care decreased by 2.5% in 2011

- Hospitals are scheduling outpatient therapy before referring to HC, decreasing need for PT in home visits which greatly impacts reimbursement funds
- Case mix of patients drastically different in 2011 causing significant change in reimbursement
- Good Samaritan is taking on more patients

Sampson proposed interim measures to assure budget integrity:

- Move 75% of Fiscal Managers time to grant budgets for 2011; in 2012 move 75% to Public Health budget
- Decrease nursing FTE's by 0.6 for remainder of year
- Eliminate Payroll Clerk position
- Do not fill Medical Records Technician position for rest of this year
- Assess fee schedule for private pay clients

Frey stated that Home Care will be discussed again at next month's meeting along with a recommendation from him. A final decision will not be made until the November 15th board meeting.

Birth to Three is a mandated program requiring \$108,302 in levy dollars. Frey has recommended getting a MOE waiver (maintenance of effort) to have this amount reduced or using county indirect costs to offset the levy allocation. Birth to Three currently has two FTE's with an already heavy workload.

2) CHAMP Software purchase Resolution

The resolution for the CHAMP Nightingale Notes software was approved by the Finance committee and is on the agenda for approval at the August County Board meeting.

3) LogistiCare Update from Statewide MA Advisory Committee

Hodgson submitted a three page report at the July 26th meeting outlining numerous concerns and complaints by clients, medical providers and agency staff. Marlia Mattke, Section Chief, Benefits Policy Section of Division of Home Care Access and Accountability, spoke regarding transportation issues. She advised to direct complaints to the "Where's My Ride" hotline at 866-527-9934, if wait time is substantially long as it has been. Marlia can be contacted at 608-266-9749 or email: mooremk@dhfs.state.wi.us

4) Daycare Grant

Polk County Partnership for Healthy Preschoolers grant proposal has passed the technical review and will advance to the merit review. The goal of the project is to improve the health and well-being of children between 2-5 years of age by collaborating with childcare providers on policy development to reduce obesity.

New Business

1) Agency Preparedness Exercise Report

Gail Peterson, PHN and Local Planning reported that Polk County Health is a level 3 department that has implemented the Incident Command System into its emergency operations. On July 14th Public Health staff completed a performance measure

functional exercise based on a fictitious hepatitis A outbreak that occurred within Polk County. This was a successful exercise allowing for education, training and participation. Areas for improvement will be addressed in the next exercise cycle. The written After Action Report was distributed to the BOH members.

Director's Report

1) Public Health Legislative Updates:

The Legislative Event Meeting scheduled for Monday August 1, 2011 was cancelled.

2) Public Health Research:

Polk County was selected by NACCHO to be part of a survey on the impact of recession. Sampson handed out an article by ASTHO (Association of State and Territorial Health Officials) titled "Budget Cuts Continue to Affect the Health of Americans: Updated May 2011" ASTHO's survey results indicate that the fiscal crisis continues to have a negative impact on state and territorial health agencies and their work to protect the public's health. Findings from recent studies conducted by NACCHO, NGA, and NASBO support the need for increased and sustained funding for public health.

3) Agency Update

Big Butternut beach in Luck has been closed due to high levels of Fecal Coliform Bacteria, which was confirmed in water tests done July 20 and July 27, 2011. The beach will be closed until two consecutive tests resulting in acceptable levels are obtained.

Board Member Comments

None.

Motion by Dr. Lagus/Johansen to adjourn. All in favor. Motion carried. Meeting adjourned at 12:15pm.

The next Board of Health meeting will be September 13th at 10:00 A.M.