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BOARD OF HEALTH MEETING

Tuesday, March 13, 2012

10:00 AM

Conference Room A/B – Polk County Health Department

AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from January 10, 2011 meeting
- Monthly Bills (Review only) – Sampson
- Agency Statistical Reports – Sampson
- Agency Out of County Meetings Report – Sampson
- Old Business
 - 1) Car Purchase Resolution – All
 - 2) Draft of Home Care Evaluation Study– Sampson/Frey
 - 3) Report from RWJ Summit on Public Health Nursing - Sampson
- New Business
 - 1) Consolidated Contract Program Update for 2012 - Sampson
 - 2) Communicable Disease Update – Sampson
- Director's Report
 - 1) Public Health Legislative Updates – Sampson
 - 2) Public Health Research – Sampson
 - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:06 AM on March 13, 2012

Present: Patricia Schmidt Warren Nelson Harry Johansen
Rick Scoglio Dr. Arne Lagus Kristine Kremer-Hartung
Wanda Johnson

Also: Gretchen Sampson Julie Houman Caralynn Hodgson
Bonnie Leonard Dana Frey

Chairperson Schmidt called the meeting to order at 10:06 AM.

Motion by Hartung/Lagus to approve the agenda. All in favor. Motion carried.

Public Comment: none

Motion by Johansen/Hartung to approve the minutes of the January 10, 2012 Board of Health meeting. All in favor. Motion carried.

Monthly Bill Review

Sampson reviewed the list of bill payments for the month of January and February.

Monthly Statistical Reports

Sampson reviewed the agency statistical and financial reports for December of 2011 and January of 2012.

Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for March and April.

Motion by Johnson/Johansen to approve out of county travel for the Director/Health Officer. All in favor. Motion carried.

Old Business

1) Car Purchase Resolution

At the January meeting the board approved getting bids for 2 new vehicles along with the buyout amount for the 2 existing lease cars. In the interim, it was discovered that a line item had not been put in the Environmental Health budget for this purchase even though the purchase was put in the department's 2012 capital improvement plan. Therefore, county board approval of a budget amendment is required. Sampson distributed a draft resolution to address this issue as well as the results of "quotes" for 2 new vehicles as follows:

Johnson Motors	Chevrolet Impala	\$20,713.49
Johnson Motors	Chevrolet Traverse	\$25,461.00
Ken Vance	Honda Accord	\$21,350.00
Ken Vance	VW Passat	\$20,790.00

Ken Vance	Honda Odyssey	\$26,950.00
The buyout costs as follows:		
Neuville Motors	Chevrolet Impala	\$12,937.00
Neuville Motors	Dodge Caravan	\$13,849.00

Administrator Frey stated that his discussion with the auditors indicated that only one vehicle can be purchased from carry over funds in the Environmental Health program. This vehicle can be for Environmental use only.

Motion by Nelson/Johansen to buyout the existing Impala lease in the amount of \$12,937.00.

Hartung discussed the new Impala only costing \$7,776 more for no mileage and new warranty.

Motion by Scoglio/Lagus to amend the resolution to get secure bids for the purchase of 1 new vehicle up to \$25,000.00, pending county board approval.

In Favor: Hartung, Johansen, Johnson, Schmidt, Lagus, Scoglio

Opposed: Nelson. Motion carried 6-1

2) Draft of Home Care Evaluation Study

Sampson distributed a preliminary document evaluating components of the Home Care Program. This version was drafted by the Health Department. Included are the history and background of the program, services provided, competitors, and statistical and financial data. Administrator Frey stated he will add to this document and have his report to the board within another month or so.

Motion by Lagus/Johnson for Sampson to investigate adding Hospice to the Home Care Program as a service option to be examined in the evaluation report.

In Favor: Johansen, Johnson, Lagus, Nelson

Opposed: Hartung/Scoglio. Motion carried 4-2

3) Report from RWJ National Summit on Public Health Nursing

Sampson distributed a summary report prepared by Susan Zahner, Nursing Professor at UW-Madison, regarding the future of Public Health Nursing from the conference Sampson and Susan attended in February along with 48 other leaders in public health nursing practice.

New Business

1) Consolidated Contract Program Update fro 2012

Sampson distributed a report of grant funds for 2012 including: Childhood Lead \$4,438, Immunization \$12,564, Maternal Child Health \$19,235, Oral Health \$3,682, Radon \$7,635 and Well Woman \$19,759 for a total of \$67,313 in grant funds for 2012.

2) Communicable Disease Update

Sampson distributed a March 1, 2012 report from the State of Wisconsin Department of Health regarding increased Pertussis (whooping cough) activity in the state. Polk County has 1 confirmed case in 2012. Leonard stated that a Tdap vaccine can help

prevent the spread of pertussis. Sampson distributed an article from the Centers for Disease Control and Prevention regarding the current status of Influenza in the U.S. Nine states reported widespread influenza activity and three states experienced high ILI activity in the last week.

Director's Report

1) Public Health Legislative Updates:

The next Legislative meeting is Monday April 16, 2012 in New Richmond at 9:00am, at the St Croix County DHHS Board Room. Sampson reported that she corresponded by email to Senator Kohl and Senator Ron Johnson regarding funding issues for AHEC, prevention, lead poisoning prevention, radon and WIC.

2) Public Health Research: No report

3) Agency Update

Michelle Stone has resigned as a nurse from the Home Care program; her position will not be refilled.

Janel Hemmesch, a public health nutritionist, has also resigned; a replacement is being recruited and will be filled at a 0.8 FTE.

Motion by Hartung/Nelson to adjourn. All in favor. Motion carried. Meeting adjourned at 11:57 am.

The next Board of Health meeting will be April 10th, 2012 at 10:00 A.M.