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## BOARD OF HEALTH MEETING

Tuesday, April 12, 2011

10:00 AM

Large Conference Room – Polk County Health Department

### AGENDA

- Welcome/Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from March, 2011 meeting
- Monthly Bills (Review only) – Sampson
- Agency Statistical Reports – Sampson
- Agency Out of County Meetings Report (Review only) – Sampson
- Old Business
  - 1) Progress on 2011 budget narrative performance measures – Sampson
  - 2) Results of WIC program review – Sampson
  - 3) Follow up of pharmaceutical disposal in nursing homes - Leonard
- New Business
  - 1) Health related studies post state smoke free air law – Mary Boe
  - 2) Linking health department goals with county strategic plan – All
  - 3) Agency 2010 annual report – Sampson
- Director's Report
  - 1) Public Health Legislative Updates: Report on PH council meeting –Sampson
  - 2) Public Health Research – Sampson
  - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes March, 2011

## BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:02 AM on April 12, 2011

Present: Rick Scoglio Patricia Schmidt Wanda Johnson  
Kristine Kremer-Hartung Warren Nelson Harry Johansen  
Dr. Arnie Lagus  
Also: Gretchen Sampson Julie Houman Caralynn Hodgson  
Bonnie Leonard Dana Frey  
Speaker: Mary Boe, Tobacco Coalition Coordinator

Chairperson Schmidt called the meeting to order.

**Motion by Johansen/Hartung to approve the agenda. All in favor. Motion carried.**

**Public Comment: none**

**Motion by Nelson/Johnson to approve the minutes of the March 8, 2011 Board of Health meeting. All in favor. Motion carried.**

### Monthly Bill Review

Sampson reviewed the list of bills and answered questions on the accreditation grant, which is a grant to assist local health departments statewide with accreditation preparation. The grant requires a committee of expert panel representatives from select health departments to be formed and in return they are paid for being on the advisory committee. This is a \$33,000 grant and the Health Department wrote a competitive application which was funded for one year.

### Monthly Statistical Reports

Sampson handed out the monthly statistical reports for review. Sampson noted that Environmental Health will soon be accepting payments online for license fees similar to the online payment system already in place for property taxes.

### Out of County Meetings

Sampson reviewed the list of out of county meetings and trainings for April and May. There was discussion as to why the Preparedness staff is always attending out of county meetings. The Preparedness staff is responsible for covering 18 counties and 2 tribes, although they are housed in Polk County, their job requires them to serve all 18 counties and 2 tribes.

Sampson reported that Debbie Leschisin will be attending a national contraceptive technology training in Boston this week which is fully funded by the Division of Public Health Reproductive Health Program. Debbie and the nurse practitioner from St. Croix County were selected to attend based on their years of service to the program. The BOH commended Debbie on this honor.

### Old Business

### **1) Progress on 2011 Budget Narrative Performance Measures**

Sampson handed out a draft of the 2011 Performance Measures Progress Report and explained each program, its measure, its baseline and its progress. These performance measures need some tweaking yet but are a start in having a more official performance management system in the health department.

### **2) Results of the WIC Program Review**

The WIC program review and state visit was April 7 and 8, Sampson said the exit interview with the reviewers went well, there are only a few procedures and policies that need to be addressed, Sampson is still waiting on a formal letter of the review and will share with the board when received.

### **3) Follow up on Pharmaceutical Disposal in Nursing Homes**

Leonard provided survey results from the medication disposal survey to local long-term care facilities. None of the facilities have drop box access and there is a variety of methods being used for disposal. The board expressed the need for the Health Department to make recommendations for proper disposal of pharmaceuticals.

- Flyers at Earth Day Wellness Fairs
- Sampson to search for model a policies for drug disposal for long-term care facilities
- Sampson to find pricing information for drop boxes to include in any recommendations sent to long term care facilities.

## **New Business**

### **1) Health Studies on the Public Health Impact of Wisconsin's Smoke Free Air Law**

Mary Boe of the MJC Tobacco Program presented information on the results of studies examining air quality and bartender health pre and post implementation of the Smoke free Air law. Two hundred (200) establishments across the state were surveyed, including some establishments in Polk County. Air quality was measured pre-smoke free law with results of:

- Hazardous 21% • Very Unhealthy 28% • Unhealthy 38% • Good/Satisfactory 13%

The results of the post-smoke free law measured air quality at:

- 97% Good/Satisfactory

In the other study, 531 bartenders across the state were surveyed pre and post law, and 36% saw a decrease in symptoms of wheezing, shortness of breath and waking up coughing with a sore throat.

Polk County has had 14 complaints on non-compliance with the new law with no citations issued. Boe and Sampson are meeting with the Sherriff next week to discuss this issue.

### **2) Linking Health Department Goals to the County's Strategic Plan**

Sampson reviewed the results of the strategic priorities exercise from the County Board meeting on March 15. Hartung expressed that she felt she didn't have time to think through this selection process at that board meeting. Frey stated that these are just guidelines to shape and tie objectives to and that department budgets should be linked to the overall mission and county strategic plan.

### **3) 2010 Public Health Annual Report**

Sampson handed out the draft 2010 Annual Report for review. Discussion to follow at next month's meeting.

#### **Directors Report**

##### **1) Public Health Legislative Updates:**

Sampson attended the Public Health Council Meeting by conference call. Items discussed at the meeting included: Tax credit to employers for a worksite wellness program, a tobacco funding cut, family planning program funding concerns, and grant funding application procedural difficulties.

##### **2) Public Health Research:**

Sampson handed out survey findings provided by NACCHO on Local Health Department job losses and program cuts from 2008-2010. Approximately 19% of cumulative LHD jobs were lost from 2008 to 2010 for a total of 29,000.

Erik Belgum, speech therapist, has withdrawn his resignation and is back working for the Birth to Three program. Sampson stated the health department is very glad to have him back considering his experience and expertise as a speech language pathologist. Jason Shrader of the Preparedness Consortium has submitted a letter of resignation; he has accepted a position with Marshfield Clinic. The Board of Health members expressed their regret at the loss for Polk County but wished him well in his new endeavors.

Sampson is working on the application of two grants to the Medical College of Wisconsin Partnership Program:

- A Daycare project to promote healthy nutrition and physical activity.
- Inclusion in an application for a statewide project on examining nutrition through the lens of the social determinants of health. The primary applicants for this project are the Wisconsin Public Health Association (WPHA), City of Milwaukee Health Department, Wisconsin Center for Health Equity and the Medical College of Wisconsin. Local counties in the proposed project are Polk, Eau Claire and Adams.

Sampson provided an overview of the success of the all-staff meeting which was held on March 30.

**Motion by Nelson/Johnson to adjourn. All in favor. Motion carried. Meeting adjourned at 11:50 pm.**

**The next Board of Health meeting will be May 10th at 10:00 A.M.**